



THE LOGAN LIBRARY
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**LOGAN LIBRARY
MONTHLY REPORT
DECEMBER 2002**

1. Technical Processing Services

A. Acquisitions and Discards for December: (Number of items)

	Donations	Purchases	Discards
Fiction	57	558	348
Nonfiction	67	539	338
Audiovisual	42	129	121
TOTAL	166	1226	807

Total Items in the Library Management System: **151,551**

B. Titles added during December: **971**

Total Titles: **113,636**

2. Circulation Services

A. Circulation for December 2002 was **51,851** compared to 41,142 for December 2001

Average circulation per day: **2,074**

Highest day of circulation: **3,074** on **December 2nd**

B. Total Patron Cards: **24,832**

New Cards issued during December: **300**

C. Patron exit count for December: **15,755**

D. Holds Placed: **not available**

Holds Filled: **not available**

E. Number of ILL requests from our patrons in December was **152** compared to
159 for December 2001

Number of ILL requests from other libraries in December was **249** (147 supplied)

F. Fines collected: **not available**

3. Online Services

A. Visits to the Library Home Page: **9,635** compared to 4,076 for December 2001

B. Visits to the Library Catalog via the Home Page: **3,676** compared to 2,061 for December 2001

C. Total number of Websites Internet Directory linked to: **12,267**

New sites added in month: **86**

D. E-mail Reference Questions answered via "Library Staff" and "Ask a Librarian" and other: **14**

E. Ebsco Database searches: **144 searches, 45 logins** (25 outside of library/city)

F. SIRS Usage: **1 sessions, 1 searches**

G. FirstSearch Usage (for November 2002): **158 sessions, 54 searches**

H. Learn-a-Test (for November 2002): **12 site visits**

I. Oxford Reference Online Usage: **114 successful requests, 9 pages used**

4. Reference Services

- A. Reference Transactions for December: **1,716**
- B. Children's Reference Transactions for December: **288**

5. Programs and Activities

- A. Children's Storytime
 - Number of Sessions: **12** Average Attendance: **24.3**
 - Total Attendance: **291** Adult Visitors: **11**
- B. Internet Training Classes
 - Number of Classes: **3** Total Attendance: **3**
- C. Library Meeting Room usage
 - Number of groups: **21** Number of meetings held: **62**
- D. Number of Volunteers: **7**
Volunteer hours: **33.75**
- E. Displays in the Library during December
 - Christmas / Winter
 - Favorite Children's Books
 - FOTL Bookbags / Mouse pads
 - Jan Brett Books
 - National Adoption Awareness Month
 - Nutcrackers

6. Ongoing Projects

- A. Databases - Kent
The EBSCO databases were reorganized so that users can now search for similar subject databases together (business, medical, age-level appropriate).

Nearly all databases can now be accessed from home. Exceptions are those with licensing restrictions.