



THE LOGAN LIBRARY
255 NORTH MAIN LOGAN, UTAH 84321-3914
(435) 716-9123 Fax (435) 753-5026

**LOGAN LIBRARY
MONTHLY REPORT
NOVEMBER 2002**

1. Technical Processing Services

A. Acquisitions and Discards for November: (Number of items)

	Donations	Purchases	Discards
Fiction	18	337	88
Nonfiction	14	438	64
Audiovisual	6	124	40
TOTAL	38	899	192

Total Items in the Library Management System: **150,918**

B. Titles added during November: **661**

Total Titles: **113,044**

2. Circulation Services

A. Circulation for November 2002 was **54,935** compared to 47,628 for November 2001

Average circulation per day: **2,388**

Highest day of circulation: **2,749** on **November 19th**

B. Total Patron Cards: **24,621**

New Cards issued during November: **402**

C. Patron exit count for November: **18,663**

D. Holds Placed: **not available**

Holds Filled: **not available**

E. Number of ILL requests from our patrons in November was **135** compared to 162 for November 2001

Number of ILL requests from other libraries in November was **193** (109 supplied)

F. Fines collected: **not available**

3. Online Services

A. Visits to the Library Home Page: **9,184** compared to 5,041 for November 2001

B. Visits to the Library Catalog via the Home Page: **1,045** compared to 2,682 for November 2001

C. Total number of Websites Internet Directory linked to: **10,968**

New sites added in month: **200**

D. E-mail Reference Questions answered via "Library Staff" and "Ask a Librarian" and other: **8**

E. Ebsco Database searches: **727 searches, 128 logins** (54 outside of library/city)

F. SIRS Usage: **3 sessions, 16 searches**

G. FirstSearch Usage (for October 2002): **33 sessions, 70 searches**

H. Learn-a-Test (for October 2002): **23 site visits**

I. Oxford Reference Online Usage: **491 successful requests, 104 pages used**

4. Reference Services

- A. Reference Transactions for November: **2,335**
- B. Children's Reference Transactions for November: **382**

5. Programs and Activities

- A. Children's Storytime
 - Number of Sessions: **18** Average Attendance: **25.6**
 - Total Attendance: **461** Adult Visitors: **20**
- B. Internet Training Classes
 - Number of Classes: **2** Total Attendance: **9**
- C. Library Meeting Room usage
 - Number of groups: **27** Number of meetings held: **71**
- D. Number of Volunteers: **8**
Volunteer hours: **42**
- E. Displays in the Library during November
 - Bridgerland Literacy 15th Anniversary Displays
 - Children's Book Week – Berenstain Bears Display
 - FOTL Bookbags / Mouse pads
 - National Adoption Awareness Month
 - Storyteller's Guild / Family Week

6. Ongoing Projects

- A. Sirsi Corporation (UnicornOasis) – Ron
 - The library went live on the Unicorn software on November 4th. Throughout the month we have been resolving a variety of issues concerning Unicorn and the city network. Generally the Unicorn software is functioning well.