



THE LOGAN LIBRARY
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**LOGAN LIBRARY
MONTHLY REPORT
MAY 2002**

1. Technical Processing Services

A. Acquisitions and Discards for May: (Number of items)

	Donations	Purchases	Discards
Fiction	7	238	138
Nonfiction	30	295	293
Audiovisual	48	114	85
TOTAL	85	647	516

Total Items in the Library Management System: **146,623**

B. Titles added during May: **446**

Total Titles: **111,542**

2. Circulation Services

A. Circulation for May 2002 was **51,413** compared to 49,251 for May 2001

Average circulation per day: **1,977**

Highest day of circulation: **2,618** on **May 22nd**

B. Total Patron Cards: **24,001**

New Cards issued during May: **375**

C. Patron exit count for May: **19,366**

D. Holds Placed: **not available**

Holds Filled: **not available**

E. Number of ILL requests from our patrons in May was **249** as compared to 238 for May 2001

Number of ILL requests from other libraries in May was **222** (96 supplied)

F. Fines collected: **not available**

3. Reference Services

A. Reference Transactions for May: **2,153**

B. Children's Reference Transactions for May: **386**

4. Online Services

A. Visits to the Library Home Page: **6,739** compared to 5,595 for May 2001

B. Visits to the Library Catalog via the Home Page: **3,679** compared to 2,380 for May 2001

C. Total number of Websites Internet Directory linked to: **10,110**

New sites added in March: **133**

D. E-mail Reference Questions answered via "Library Staff" and "Ask a Librarian" and other: **9**

E. Ebsco Database searches: **169 searches, 45 logins** (4 outside of library/city)

F. SIRS Usage: **1 session, 5 accesses**

G. FirstSearch Usage (for April 2002): **78 sessions, 150 searches**

5. Programs and Activities

- A. Children's Storytime
 - Number of Sessions: **22** Average Attendance: **20**
 - Total Attendance: **445** Adult Visitors: **5**
- B. Library Tours / Special Storytimes / School Visits (tour and story)
 - Library Tours: **4** Total Attendance: **36**
 - School Visits: **4** Total Attendance: **112**
- C. Internet Training Classes
 - Number of Classes: **5** Total Attendance: **43**
- D. Library Meeting Room usage
 - Number of groups: **20** Number of meetings held: **97**
- E. Number of Volunteers: **7**
 - Volunteer hours: **70.75**
- F. Displays in the Library during May
 - National Book Month
 - Spring/Gardening Displays
 - Poetry Display
 - FOTL Bookbags / Mouse pads
 - Spring READ posters
 - American Authors

6. Ongoing Projects

- A. Internet Directory
 - Two major reorganizations in the Internet Directory have taken place. Computer Science and Business subjects have been changed to add subject headings that are a little more understandable and easier to use. In the Business category, several sites were moved into new categories.
- B. Library Home Page
 - A collection of new websites were added during the month (all on the Internet Directory):
 - Countries - a collection of links about country basic information (maps, population, flag, etc.);
 - States - a collection of links about state basic information (maps, population, flag, symbols, etc.);
 - Utah Counties - a collection of links about county basic information (maps, history, statistics, etc.);
 - Employment & Jobs - a collection of links relating to online employment services, resumes, etc.;
 - Emplacements en Français - a collection of links in French;
 - Taxes - a collection of federal and state tax information.
- C. Sirsi Corporation (UnicornOasis)
 - We have initiated the process for the Marc record upgrade. This process began June 10th and will take 4 to 6 weeks. The migration process to move to Unicorn will begin July 16th and continue through October 18th.