



THE LOGAN LIBRARY
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**LOGAN LIBRARY
MONTHLY REPORT
APRIL 2002**

1. Technical Processing Services

A. Acquisitions and Discards for April: (Number of items)

	Donations	Purchases	Discards
Fiction	24	459	350
Nonfiction	18	208	191
Audiovisual	1	167	82
Flags	1	78	0
TOTAL	44	912	623

Total Items in the Library Management System: **146,254**

B. Titles added during April: **530**

Total Titles: **111,238**

2. Circulation Services

A. Circulation for April 2002 was **53,985** compared to 49,349 for April 2001

Average circulation per day: **2,076**

Highest day of circulation: **2,658** on **April 8th**

B. Total Patron Cards: **23,719**

New Cards issued during April: **332**

C. Patron exit count for April: **19,258**

D. Holds Placed: **not available**

Holds Filled: **not available**

E. Number of ILL requests from our patrons in April was **217** as compared to 168 for April 2001

Number of ILL requests from other libraries in April was **255** (111 supplied)

F. Fines collected: **not available**

3. Reference Services

A. Reference Transactions for April: **2311**

B. Children's Reference Transactions for April: **328**

4. Online Services

A. Visits to the Library Home Page: **7,601** compared to 6,172 for April 2001

B. Visits to the Library Catalog via the Home Page: **4,070** compared to 2,708 for April 2001

C. Total number of Websites Internet Directory linked to: **5,008**

New sites added in March: **102**

D. E-mail Reference Questions answered via "Library Staff" and "Ask a Librarian" and other: **15**

- E. Ebsco Database searches: **193 searches, 47 logins** (16 outside of library/city)
- F. SIRS Usage: **81 accesses, 4 sessions**
- G. FirstSearch Usage (for March 2002): **57 sessions, 113 searches**

5. Programs and Activities

- A. Children's Storytime

Number of Sessions: 20	Average Attendance: 25
Total Attendance: 456	Adult Visitors: 5
- B. Special Storytimes / School Visits / Library Tours

Special Storytimes: 3	Total Attendance: 68
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- C. Internet Training Classes

Number of Classes: 4	Total Attendance: 21
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- D. Library Meeting Room usage

Number of groups: 29	Number of meetings held: 69
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- E. Number of Volunteers: **8**
Volunteer hours: **31.5**
- F. Displays in the Library during April
 - Child & Family Support Center: Child Abuse Awareness
 - FOTL Book bag & Mouse pad display
 - National Library Week Displays
 - ReDiscover America @ Your Library
 - State Flags
 - Poetry Month display
 - Teddy Bear's 100th anniversary

6. Ongoing Projects

- A. CD Music Case Project – Janet

Corrected coding, eliminated copy numbers and changed to new style cases, 408 music CDs for adults. Corrected coding on 106 music CDs for children. Corrected coding, eliminated copy numbers and changed to new style cases, 189 music CDs for children.
- B. Collection Assessment – Kent

Language, Linguistics, Literature collection assessment completed (5,484 titles, 6,636 items; estimated value of collection \$122,434; represents 4.6% of the total collection; 33.6% of the recommended adult core collection titles owned, 50.4% of the children's core collection owned; mean/average title published 1987 for 400s, 1981 for 800s, mode/cluster for 400s is 1994, for 800s is 1997). Next area to be evaluated will be Law (this will be the first re-evaluation conducted for the library collection).
- C. Library Home Page – Kent

All links on the home page were checked to verify they are still working. 974 documents, 7,435 total links and 658 questionable links as of 9/26/01. On 4/11/01 there were 1,379 documents, 15,980 links and 1,409 questionable links. The process to manually check all the questionable links is starting again.
- D. Sirsi Corporation (UnicornOasis) – Ron

Preparations for the migration to the UnicornOasis product are underway. We have initiated the process for the Marc record upgrade. This process will begin June 10th and take 4-6 weeks. The migration process to move to Unicorn will begin July 17th and continue through October 18th.