



**THE LOGAN LIBRARY**  
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**LOGAN LIBRARY  
MONTHLY REPORT  
MARCH 2002**

**1. Technical Processing Services**

A. Acquisitions and Discards for March: (Number of items)

	Donations	Purchases	Discards
Fiction	40	291	280
Nonfiction	43	159	249
Audiovisual	4	181	76
<b>TOTAL</b>	<b>87</b>	<b>631</b>	<b>605</b>

Total Items in the Library Management System: **145,848**

B. Titles added during March: **441**

Total Titles: **110,793**

**2. Circulation Services**

A. Circulation for March 2002 was **54,213** compared to 54,243 for March 2001

Average circulation per day: **2,085**

Highest day of circulation: **2,749** on **March 11th**

B. Total Patron Cards: **23,406**

New Cards issued during March: **336**

C. Patron exit count for March: **19,912**

D. Holds Placed: **not available**

Holds Filled: **not available**

E. Number of ILL requests from our patrons in March was **230** as compared to 303 for March 2001

Number of ILL requests from other libraries in March was **217** (104 supplied)

F. Fines collected: **not available**

**3. Reference Services**

A. Reference Transactions for March: **2,455**

B. Children's Reference Transactions for March: **296**

**4. Online Services**

A. Visits to the Library Home Page: **6,652** compared to 5,667 for March 2001

B. Visits to the Library Catalog via the Home Page: **3,899** compared to 2,312 for March 2001

C. Total number of Websites Internet Directory linked to: **6,890**

New sites added in March: **45**

D. E-mail Reference Questions answered via "Library Staff" and "Ask a Librarian" and other: **17**

E. Ebsco Database searches: **185 searches, 53 logins** (15 outside of library/city)

F. SIRS Usage: **0 accesses, 0 sessions**

G. FirstSearch Usage (for February 2002): **59 sessions, 121 searches**

## 5. Programs and Activities

- A. Children's Storytime
  - Number of Sessions: **24**                      Average Attendance: **25**
  - Total Attendance: **581**                      Adult Visitors: **10**
- B. Special Storytimes / School Visits / Library Tours
  - Special Storytimes: **5**                      Total Attendance: **74**
- C. Internet Training Classes
  - Number of Classes: **3**                      Total Attendance: **9**
- D. Library Meeting Room usage
  - Number of groups: **40**                      Number of meetings held: **75**
- E. Number of Volunteers: **4**  
Volunteer hours: **25.5**
- F. Displays in the Library during March
  - Frank Lloyd Wright
  - Bunny/Easter Egg display
  - Teddy Bear's 100<sup>th</sup> anniversary
  - Olympic/Paralympic Banners
  - Olympic Mascots / Children's winter spectators display
  - Women's History Month
  - FOTL Book bag & Mouse pad display

## 6. Ongoing Projects

- A. Friends of the Library Book Sale – Jerry
  - The book sale was held during the week of March 25<sup>th</sup> through March 29<sup>th</sup>. It was staffed by 45 volunteers, with a total of 52 volunteer hours. The sale raised \$4,694.50 for the Friends of the Library.
- B. Online Education Center – Kent
  - Online classes have been restructured. Instead of formal classes, an open lab will be held. Patrons may then receive individual instruction, based on their needs. In addition, patrons have access to word processing and spreadsheet software, plus access to Internet Explorer for browsing the Internet. The new Online Education Center is open each Thursday from 7:00 PM to 9:00 PM.
- C. Sirsi Corporation (UnicornOasis) – Ron
  - Preparations for the migration to the UnicornOasis product are underway. We have received the quotation for the database upgrade and are finalizing the dates and plans for the actual migration. It is expected that the process will begin in May and end sometime in October.