



THE LOGAN LIBRARY
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**LOGAN LIBRARY
MONTHLY REPORT
JANUARY 2002**

1. Technical Processing Services

A. Acquisitions and Discards for January: (Number of items)

	Donations	Purchases	Discards
Fiction	17	509	552
Nonfiction	24	360	53
Audiovisual	1	110	55
TOTAL	42	979	660

Total Items in the Library Management System: **145,136**

B. Titles added during January: **479**

Total Titles: **109,913**

2. Circulation Services

A. Circulation for January 2002 was **53,696** compared to 48,708 for January 2001

Average circulation per day: **2,237**

Highest day of circulation: **2,733** on **January 2nd**

B. Total Patron Cards: **24,480**

New Cards issued during January: **370**

C. Patron exit count for January: **18,793**

D. Holds Placed: **not available**

Holds Filled: **not available**

E. Number of ILL requests from our patrons in January was **229** as compared to 275 for January 2001

Number of ILL requests from other libraries in January was **260** (140 supplied)

F. Fines collected: **not available**

3. Reference Services

A. Reference Transactions for January: **2,054**

B. Children's Reference Transactions for January: **358**

4. Online Services

A. Visits to the Library Home Page: **5,117** compared to 5,266 for January 2001

B. Visits to the Library Catalog via the Home Page: **3,246** compared to 2,086 for January 2001

C. Total number of Websites Internet Directory linked to: **4,899**

New sites added in January: **65**

D. E-mail Reference Questions answered via "Library Staff" and "Ask a Librarian" and other: **7**

E. Ebsco Database searches: **225 searches, 54 logs** (16 outside of library/city)

F. SIRS Usage: not yet available for January

G. FirstSearch Usage (for December 2001): **44 sessions, 93 searches**

5. Programs and Activities

- A. Children's Storytime
 - Number of Sessions: **24** Average Attendance: **23**
 - Total Attendance: **536** Adult Visitors: **4**
- B. Special Storytimes / School Visits / Library Tours
 - Special Storytimes: **1** Total Attendance: **32**
- C. Library Meeting Room usage
 - Number of groups: **16** Number of meetings held: **47**
- D. Number of Volunteers: **7**
 - Volunteer hours: **29.25**
- E. Displays in the Library during January
 - Torch Bearers
 - Art for Mammogram display (Bear River health dept)
 - Frank Lloyd Wright
 - Olympic Banners
 - Olympic Mascots / Children's winter spectators display
 - Hobby Month display
 - FOTL Book bag & Mouse pad display
 - Read Poster

6. Ongoing Projects

- A. Computers – Kent
 - Laptops have been configured to allow for their use throughout Technical Services and staff offices, including Computer Services and Director.
- B. Flags – Ron
 - The Library has ordered 80 flags for the collection. We ordered each state flag, 28 additional country flags, a US Civil War flag, and a current US Flag. These flags will be paid for from the Library Trust Fund.
- C. Sirsi Corporation (UnicornOasis) – Ron
 - We have received the Addendum to Agreements to our contacts for the proposed migration to UnicornOasis. The Addendum has been reviewed by the Legal Department. The Addendum has been signed and returned to Sirsi.
- D. Webguides – Kent
 - Four new webguides have been prepared: Tax Resources on the Internet (updated for 2002), Public Speaking Resources on the Internet, Islam and Muslim Culture Resources on the Internet, and Pirates on the Internet.