



**THE LOGAN LIBRARY**  
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**LOGAN LIBRARY  
MONTHLY REPORT  
NOVEMBER 2001**

**1. Technical Processing Services**

A. Acquisitions and Discards for November: (Number of items)

	Donations	Purchases	Discards
Fiction	5	631	337
Nonfiction	14	306	193
Audiovisual	1	138	138
<b>TOTAL</b>	<b>20</b>	<b>1075</b>	<b>668</b>

Total Items in the Library Management System: **158,408**

B. Titles added during November: **723**

Total Titles: **108,673**

**2. Circulation Services**

A. Circulation for November 2001 was **47,628** compared to 46,461 for November 2000

Average circulation per day: **2,071**

Highest day of circulation: **3,605** on **November 13th**

B. Total Patron Cards: **24,002**

New Cards issued during November: **309**

C. Patron exit count for November: **16,605**

D. Holds Placed: **not available**

Holds Filled: **not available**

E. Number of ILL requests from our patrons in November was **162** as compared to 139 for November 2000

Number of ILL requests from other libraries in November was **286** (164 supplied)

F. Fines collected: **not available**

**3. Reference Services**

A. Reference Transactions for November: **2,154**

B. Children's Reference Transactions for November: **486**

**4. Online Services**

A. Visits to the Library Home Page: **5,041** compared to 5,363 for November 2000

B. Visits to the Library Catalog via the Home Page: **2,682** compared to 2,123 for November 2000

C. Total number of Websites linked to: **4,821**

New sites added in November: **37**

D. E-mail Reference Questions answered via "Library Staff" and "Ask a Librarian" and other: **7**

E. E-mail Hold requests Received by "Library Staff": **264**

F. Ebsco Database searches: **386 searches, 80 logins** (11 outside of library/city)

## 5. Programs and Activities

### A. Children's Storytime

Number of Sessions: **24**

Average Attendance: **23**

Total Attendance: **560**

Adult Visitors: **6**

### B. Special Storytimes / School Visits / Library Tours

School Visits: **3**

Total Attendance: **75**

Special Storytimes: **1**

Total Attendance: **22**

### C. Internet Training Classes

Number of Classes: **2**

Total Attendance: **0**

### D. Library Meeting Room usage

Number of groups: **17**

Number of meetings held: **62**

### E. Number of Volunteers: **6**

Volunteer hours: **39**

### F. Displays in the Library during November

Bear River Area Agency on Aging: National Care-Giver Month

Bridgerland Literacy: Stamp out Illiteracy

Children's Book Week

Families Supporting Adoption: November is National Adoption Awareness Month

FOTL Book bag & Mouse pad display

"If you like Harry Potter" display with a quilt from Hillcrest Elementary's After School Program

International Flag display

Inventions that Changed the World

READ Posters

Thanksgiving Display

USU English Dept: Rick Bass

## 6. Ongoing Projects

### A. Road to Taos – Ron

Version 1.1 was installed on 12 November 2001. We have been preparing the upgrade for Web2 catalog. This will be installed in the near future. We have been able to print a few more reports with the Report Writer but we still cannot print all standard reports.