



THE LOGAN LIBRARY
255 NORTH MAIN LOGAN, UTAH 84321-3914
(435) 716-9123 Fax (435) 753-5026

**LOGAN LIBRARY
MONTHLY REPORT
OCTOBER 2000**

1. Technical Processing Services

A. Acquisitions and Discards for October: (Number of items)

	Donations	Purchases	Discards
Fiction	2	320	115
Nonfiction	6	192	74
Audiovisual	0	87	18
TOTAL	8	599	207

Total Items in the Library Management System: **not available**

B. Titles added during October: **319**

Total Titles: **not available**

2. Circulation Services

A. Circulation for October 2000 was **50,325** compared to 50,306 for October 1999

Average circulation per day: **1,936**

Highest day of circulation: **2,396** on **October 16th**

B. Total Patron Cards: **not available**

New Cards issued during October: **not available**

C. Patron exit count for October: **18,273**

D. Holds Placed: **not available**

Holds Filled: **not available**

E. Interlibrary Loan requests from our patrons: **199**

Interlibrary Loan requests from other libraries: **193** (92 supplied)

F. Fines collected: **not available**

3. Reference Services

A. Reference Transactions for October: **2403**

B. Children's Reference Transactions for October: **180**

4. Online Services

A. Visits to the Library Home Page: **5,508**

B. Visits to the Library Catalog via the Home Page: **2,393**

C. Total number of Websites linked to: **3,907**

New sites added in October: **116**

D. E-mail Reference Questions answered: **14**

E. E-mail Messages Received by "Library Staff": **52**

F. Ebsco Database searches: **876**

5. Programs and Activities

- A. Preschool Storytime
 - Number of Sessions: **20**
 - Average Attendance: **21**
 - Total Attendance: **420**
 - Number of Adult Visitors: **4**
- B. Special Storytimes / School Visits / Library Tours
 - Library Tours: **4**
 - Total Attendance: **93**
- C. Internet Training Classes
 - Number of classes: **3**
 - Total Attendance: **12**
- D. Library Meeting Room usage
 - Number of groups: **22**
 - Number of meetings held: **65**
- E. Number of Volunteers: **9**
 - Volunteer hours: **33.75**
- F. Displays in the Library during October
 - Unicorn Theater Halloween Play
 - Friends of the Library book bag display
 - Banned Books Week display
 - Halloween display
 - National Library Card sign-up month poster winners
 - Name the Dragon contest – winning name

6. Ongoing Projects

- A. Collection Assessment – Kent
 - Collection assessment completed for Geology & Earth Sciences collection (917 items, 818 titles, estimated value of collection = \$11,300.00; represents 1.7% of total collection, 42.4% of recommended core collection owned; average circulation is 28, 2.15 times per year; mean/average title published in 1987, mode/cluster = 1988.)
- B. Web Guides – Kent
 - Web Guides, recommended web sites for various subjects (i.e. Home Improvement, Halloween, Weddings, Homework) has been added to the home page at <http://www.logan.lib.ut.us/directry/links/webguides.html>.
- C. Pictures – Kent
 - Pictures of the library have been added to the home page at <http://www.logan.lib.ut.us/linfo/linfo2/pictures1.html>, et al.
- D. Road to Taos - Ron
 - The library went live with Taos on October 11th. There were a number of issues that resulted from the migration. Many problems were identified and resolved within the first few days. Some problems have not been resolved but most have a temporary fix or some kind of work around so that services to the public are continuing with a limited number of problems.
- E. Authority Control - Ron
 - We have started the Authority Control project. The data has been extracted and is currently being processed by DRA. Completion of this project may occur by the end of November.