



THE LOGAN LIBRARY
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**LOGAN LIBRARY
MONTHLY REPORT
SEPTEMBER 2000**

1. Technical Processing Services

A. Acquisitions and Discards for September: (Number of items)

	Donations	Purchases	Discards
Fiction	13	443	107
Nonfiction	32	432	44
Audiovisual	0	194	33
TOTAL	45	1069	184

Total Items in the Library Management System: **141,039**

B. Titles added during September: **865**

Total Titles: **103,996**

2. Circulation Services

A. Circulation for September 2000 was **50,754** compared to 50,370 for September 1999

Average circulation per day: **2,030**

Highest day of circulation: **2,929** on **September 5**

B. Total Patron Cards: **24,893**

New Cards issued during September: **370**

C. Patron exit count for September: **19,365**

D. Holds Placed: **2,470**

Holds Filled: **1,828**

E. Interlibrary Loan requests from our patrons: **193**

Interlibrary Loan requests from other libraries: **154** (81 supplied)

F. Fines collected: **\$2,259.04**

3. Reference Services

A. Reference Transactions for September: **2,430**

B. Children's Reference Transactions for September: **210**

4. Online Services

A. Visits to the Library Home Page: **4,948**

B. Visits to the Library Catalog via the Home Page: **1,762**

C. Total number of Websites linked to: **3,532**

New sites added in September: **44**

D. E-mail Reference Questions answered: **3**

E. E-mail Messages Received by "Library Staff": **63**

F. Ebsco Database searches: **515**

5. Programs and Activities

- A. Preschool Storytime
 - Number of Sessions: **18** Total Attendance: **418**
 - Average Attendance: **23.2** Number of Adult Visitors: **11**
- B. Special Storytimes / School Visits / Library Tours
 - Library Tours: **4** Total Attendance: **34**
- C. Internet Training Classes
 - Number of classes: **3** Total Attendance: **3**
- D. Library Meeting Room usage
 - Number of groups: **25** Number of meetings held: **63**
- E. Number of Volunteers: **6**
Volunteer hours: **34.25**
- F. Displays in the Library during September
 - National Library Card Sign-up Month
 - NLC Sign-up Month Poster Contest winners & entries
 - Banned Books Week
 - Hospice
 - Name the Storytime Dragon
 - My History is America's History
 - Native Americans
 - Friends of the Library Tote Bags

6. Ongoing Projects

- A. Library Card Sign-up Month Poster Contest – Becky
 - 78 posters were entered in the contest. There were 3 winners and 5 honorable mentions.
- B. Collection Assessment - Kent
 - Collection Assessment completed for Medicine (2,659 items, 2,336 titles: total value of collection = \$39,122.54 (purchase price, not replacement value); represents 37.2% of recommended core titles; average circulation is 25, 2.77 times per year; mean/average title published in 1991, mode/cluster = 1989)
- C. Taos Staff Training - Kent
 - Training Sessions were conducted for staff to learn to use the new Taos circulation system. Follow-up exercises reinforced skills taught.
- D. Road to Taos
 - Training for the library staff was completed during September. Final steps are underway in preparation for the migration to Taos. Problems with equipment and network are being worked on. A solution to the problem with Authority Control has been determined. Authority Control will be resolved shortly after the migration occurs. The actual migration will begin Monday October 9th. The library will go live with Taos on October 11th. The library will remain open during the migration with somewhat limited computer services.