



THE LOGAN LIBRARY

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LOGAN LIBRARY MONTHLY REPORT JULY 2000

1. Technical Processing Services

A. Acquisitions and Discards for July: (Number of items)

	Donations	Purchases	Discards
Fiction	11	618	141
Nonfiction	9	430	132
Audiovisual	23	163	40
TOTAL	43	1,211	313

Total Items in the Library Management System: **139,516**

B. Titles added during July: **786**

Total Titles: **102,747**

2. Circulation Services

A. Circulation for July 2000 was **53,360** compared to 54,542 for July 1999

Average circulation per day: **2,223**

Highest day of circulation: **3,640** on **July 25**

B. Total Patron Cards: **25,107**

New Cards issued during July: **355**

C. Patron exit count for July: **19,083**

D. Holds Placed: **2,586**

Holds Filled: **1,972**

E. Interlibrary Loan requests from our patrons: **143**

Interlibrary Loan requests from other libraries: **176** (102 supplied)

F. Fines collected: **\$1,954.04**

3. Reference Services

A. Reference Transactions for July: **1,944**

B. Children's Reference Transactions for July: **288**

4. Online Services

A. Visits to the Library Home Page: **4,479**

B. Visits to the Library Catalog via the Home Page: **1,628**

C. Total number of Websites linked to: **3,486**

New sites added in July: **34**

D. E-mail Reference Questions answered: **8**

E. E-mail Messages Received by "Library Staff": **56**

5. Programs and Activities

A. Summer Reading Program

Number Signed up: **1,969**

Number of Reading Records turned in during July: **2,302**

Total reading records turned in so far: **4,256** (425,600 minutes or 7,093 hours or 295.5 days)

B. Special Storytimes / School Visits / Library Tours

Library Tours: **4**

Total Attendance: **45**

C. Internet Training Classes

Number of classes: **6**

Total Attendance: **27**

D. Library Meeting Room usage

Number of groups: **17**

Number of meetings held: **48**

E. Number of Volunteers: **7**

Volunteer hours: **48.75**

F. Displays in the Library during July

Bear River Head Start (Literacy)

OLRC

"Your Ticket to Tomorrow"

Ancestors (PBS)

Native Americans

My History is America's History

Read Posters

6. Ongoing Projects

A. Technical Services - Janet

Completed the Utah call number expansion project, which expanded regional and county call numbers for Utah. This provides grouping of materials that are specific to a region or county of Utah. As an example: Cache County materials are now classed as 917.9212 or 979.212.

Salt Lake County materials are now classed as 917.9225 or 979.225.

B. Online Book Club – Kent

Library's online book club officially announced.

C. Friends of the Library – Kent

Friends of the Library web page operating. Includes information about the online book club, information about the Friends of the Library, Mailing List, Application forms to join the Friends, and online exhibits.

D. Road to Taos – Ronald

The software policies for Taos have been completed and are being entered by DRA staff.

The new Taos server and a temporary Web2 server have been installed. Loading of the Taos software began on July 31st. The new NT PC's are being installed for staff use. A temporary training center has been established in the Archives. Staff training on Taos will occur during the month of August.