

**LOGAN LIBRARY  
REGULAR BOARD MEETING MINUTES  
MONDAY, 21 OCTOBER 2019  
5:30 PM**

(Recordings of library board meetings are a public record and can be found at <http://www.utah.gov/pmn/index.html>)

**MEMBERS PRESENT:** JaDene Denniston, Sheri Haderlie, Crescencio Lopez Gonzalez, Leslie Black, Julene Butler, Amy Anderson - City Council

**MEMBERS EXCUSED:** Robert Schmidt

**MEMBERS ABSENT:** none

**LIBRARY STAFF:** Karen Clark, Joseph Anderson, Debbie Ogilvie

**VISITORS:** Craig Carlston - Assistant City Attorney, Brad Armstrong and Gayle Hansen - Friends of the Library, Noa Ben-Shay and Judith Newton - library patrons

**BUSINESS:**

- The meeting was conducted by JaDene; roll call was conducted by Debbie; the minutes for September were reviewed and approved.
- Under Call to the Public, Noa expressed the need for more quiet individual study areas in the library.
- Craig Carlston provided training on the Open and Public Meetings Act.
- Karen reported on the continuing struggle with the building heating/cooling equipment, including the unscheduled closure on a Friday afternoon and the following Saturday in September because the building was too hot. She informed the board that one of the two air compressors - the one that was not replaced several years ago - will need to be repaired or replaced before next summer, at an estimated cost of \$20,000; and that the computerized panel that failed has been scheduled for reprogramming at an estimated cost of \$6,000 or \$7,000.
- Karen reported that the library budget is on track with spending as expected so far this budget year.
- Karen distributed an updated annual report, incorporating suggestions from Mayor Daines and from the library board.
- Karen reported on Staff Development Day, which included AED training from the fire department, active shooter training from the police department, customer service training, and meditation.
- Karen reported on her attendance at a Library Directors Summit and on staff attendance, recent and upcoming, at ARSL (Association of Rural and Small Libraries), the Fall Utah Library Association Workshop, the For the Love of Reading Conference, and YALSA (Young Adult Library Services Association).
- Karen informed the board that Jessica Broadhead has been hired to fill Kareena Yashko's full time position, and that a new Library Page has been hired to fill Jessica's vacant position. She reported that Jessica is finishing a Graphic Arts degree at Bridgerland which will be put to good use.
- Karen reported that the library has signed the Web Design contract with Revize, and has submitted answers to the first page of questions.

- Amy reported on the Public Arts Master Plan meeting, thanking board members for their participation, and stating that the next meeting will be held in December. She reported on the status of the Cowboy Partners proposal for the Center Block development, which will not include the library, and stated that she and Karen and JaDene will be meeting with Mayor Daines to discuss choosing where the new library will be built.
- Karen informed the board that rather than inviting all of the city council candidates to tour the building, she will wait and invite just the elected council members as they will be the ones in a position to help the library. The board expressed interest in also having a tour, particularly of the basement.
- Amy shared an invitation from the Better Days 2020 steering committee for the library to consider applying for a National Endowment of the Arts Big Reads grant.
- Brad reported on the activities of the Friends for National Friends of the Library week this week, including helping with the Monday Movie night tonight, the Slender Man folklore presentation on Wednesday after the board meeting, helping at the library Halloween Carnival this Saturday, and having a membership drive all week long. He also reported that the next book sale will be held December 13th thru December 17th. Amy suggested including a gift-wrap fundraiser for booksale items purchased as holiday gifts.
- Karen distributed the final draft of the Fees, Fines and Other Charges policy for review and approval. She called attention to proposed changes in what the library is currently doing: standardizing the overdue fines for realia, adding a one-month option for purchasing non-resident library cards, changing the flat \$75 lost/damaged fine for interlibrary loans to be the cost of the item plus associated fees from the lending library, and perhaps removing the \$1.00 charge for computer guest passes. Amy pointed out that the words "Fine Per Day/Maximum" at the top of the chart of item types and their associated overdue fines did not apply to the Laptops, which have hourly check-out times, and the board suggested including "/hr" and "/day" on the individual items and removing "per day" from the chart label.
- Following discussion, Amy moved and Sheri seconded that the board accept the fee structure final draft with the wording ammendment suggested. Amy further moved and Julene seconded that the library maintain the computer guest pass fees currently in practice. Amy further moved and Sheri seconded that the \$75 lost/damaged item fee for interlibrary loans be removed and the board approve charging the price of the item plus fees. All three motions passed unanimously, in reverse order. The board requested that the revenue for computer guest passes be tracked for a time and reported back for further review.
- The meeting adjourned at 6:50 PM. The next meeting is scheduled for Monday, November 18th, 2019 at 5:30 PM.