

**LOGAN LIBRARY
REGULAR BOARD MEETING MINUTES
MONDAY, 17 DECEMBER 2018
5:30 PM**

(Recordings of library board meetings are a public record and can be found at <http://www.utah.gov/pmn/index.html>)

MEMBERS PRESENT: JaDene Denniston, Crescencio Lopez Gonzalez, Tavia Smith, Robert Schmidt, Liz Villegas, Leslie Black, Sheri Haderlie, Amy Anderson - City Council

MEMBERS EXCUSED: none

MEMBERS ABSENT: none

LIBRARY STAFF: Karen Clark, Joseph Anderson, Debbie Ogilvie

VISITORS: Brad Armstrong - Friends of the Library

BUSINESS:

- The meeting was conducted by JaDene; roll call was conducted by Karen; the minutes for November were reviewed and approved with a spelling correction.
- Karen informed the board that Todd Johnson, from the Hampton Inn, was not able to attend the meeting this month.
- Brad reported that the current book sale has so far collected about \$1,400, and encouraged board members to renew their memberships. He stated that they will be working on their annual bylaw review starting in January, and planning their next book sale in February or March. He also informed the board that the Friends will be working with a nonprofit organization to donate some of their older book sale stock to a Goshute Indian Nation elementary school library.
- Karen recognized Tavia Smith for her cheerful support of the library during her time on the board, and presented her with a gift card.
- Karen reported that the leak in the RKJ Reading Room has reappeared despite all the work that was done on the roof.
- Karen informed the board that the special collections and the teen collections are trading places, that the library will be adding a tween collection in the new Teen/Tween area, and that the old teen tech room will become a quiet research area with longer computer sessions. Robert introduced the possibility of using the space for self-proctored tests that require just a quiet room.
- Karen reported that the new carpet will be installed either Martin Luther King day or President's day while the library is closed, and that the women's staff bathroom is getting new tile and paint.
- Karen reported that the Mayor has encouraged all full time staff to take Christmas Eve off, as a gift from the city, and that the library will be open until 2:00 staffed by Karen and a few part time employees.
- Karen invited the board members to a staff brunch to be catered by Kneaders on December 21st.
- Karen informed the board that Diana Huffman has accepted a job in Brigham City, and that her library page position is in the process of being filled.
- The board reviewed the monthly statistical report for November.

- Amy informed the board that Cowboy Partners expect to report their basic plan in January, at which point we find out if the library is included or if other locations need to be reinvestigated.
- Karen distributed the existing parking agreement with Hampton Inn for the board members to become familiar with. Amy reported that the postal authorities have stated they have no interest in pursuing the idea of completing construction to open the rooftop parking at the post office at this time.
- The board continued review of the board bylaws, and Robert made several suggestions to bring the bylaws in line with State law, particularly as regards appointing library employees.
- JaDene was elected as the board chair and Sheri as vice chair for 2019.
- The board agreed to change the January and February meetings to the first Monday of the month, as the library will be closed on the third Mondays for holidays.
- Karen invited suggestions for a new library board member to present to Mayor Daines, and the board discussed qualifications.
- Karen informed the board that she will be emailing an updated draft of the library's collection policy, including reconsideration of library materials, and requested that they review it for further discussion. Amy suggested that the board bylaws should include a procedure for handling appeals should a patron not be satisfied with the library's response to a reconsideration of materials request.
- The meeting adjourned at 6:50 PM. The next meeting is scheduled for Monday, January 7th, 2019 at 5:30 PM.