

**LOGAN LIBRARY
REGULAR BOARD MEETING MINUTES
MONDAY, 17 SEPTEMBER 2018
5:30 PM**

(Recordings of library board meetings are a public record and can be found at <http://www.utah.gov/pmn/index.html>)

MEMBERS PRESENT: JaDene Denniston, Crescencio Lopez Gonzalez, Tavia Smith, Robert Schmidt, Liz Villegas, Leslie Black, Sheri Haderlie, Amy Anderson - City Council

MEMBERS EXCUSED: none

MEMBERS ABSENT: none

LIBRARY STAFF: Karen Clark, Joseph Anderson, Debbie Ogilvie

VISITORS: Brad Armstrong - Friends of the Library

BUSINESS:

- The meeting was conducted by JaDene; roll call was conducted by Debbie; the minutes for August were reviewed and approved.
- Karen reported on the usage of the Pick-it-Up service, and informed the board that the service will need to be suspended when the 200 North access is closed for finishing the parking lot next door.
- Karen reported that the afternoon programming for adults has not been well attended, and that only the book club and genealogy club portions will be continued.
- Karen reported on the usage of the children's computers and the Kindle book club kits purchased by the CLEF grant and informed the board that the public laptops are almost ready.
- Karen reported on the purchases for the LSTA grant and stated that the Tween club will start up in October.
- The board reviewed the monthly statistical report for August.
- Amy reported on the status of the Center Block Development meetings with Cowboy Partners, and clarified from last month's report that the V1 site for the library is still on the table, but that the option to purchase has expired, and that other than the V1 site and the Emporium, the City Council is not looking elsewhere in the city at this time.
- Karen distributed the final draft of 2.02 Public Services Policy. Following review, Robert moved that the policy be approved as presented. Crescencio seconded. The motion carried unanimously.
- JaDene distributed copies of the Library Mission Statement and opened discussion about what board members are expected to do to (pgs 38 & 65 of trustee handbook). Discussion included a suggestion to create a regular calendar for specific board review of the budget or the library goals, etc. Also included was a suggestion to add a regular agenda item for community feedback.
- The board reviewed and discussed the section of the bylaws pertaining to meeting attendance.
- Karen distributed the draft of the library board offices and assignments document, and the board reviewed it in relation to their expected roles as board members. Karen and JaDene agreed to develop a rotating calendar for board members to report to the board during the monthly meeting.

- Brad and Joseph reported on the activities of the Friends of the Library: the next book sale to be held September 30th through October 2nd; plans for National Friends of the Library Week in October; sponsoring Ann Cannon for a presentation on November 5th; reviewing the MoU with the Library; and developing an MoU to be offered to Little Free Library holders throughout the community.
- Crescencio presented a budget report, and informed the board that the silver coating on the roof is currently in progress, that the carpet replacement for the main aisles of the library is out for bid, and that no plans have been made for updating the Heating/Cooling Controls. He reported that 5 toilets have been replaced and that the sinks in the staff restrooms have been replaced.
- Leslie reported that the online book sale for August minus the \$39.99 merchant fee collected \$170.37; that the in-house booksale for August collected \$254.11; that the \$1,000 collection development donation from the Friends was received; and that an additional \$1,129.47 from the Friends was received for the purchase of book bags.
- Leslie (and Debbie) reported that the online book sale for July minus the \$39.99 merchant fee collected \$240.54; that the in-house booksale for July collected \$274.77; that a \$100.00 donation was received as a memorial; and that a \$50.00 donation was received for book club kits.
- The meeting adjourned at 6:45 PM. The next meeting is scheduled for Monday, October 15th, 2018 at 5:30 PM.