

**LOGAN LIBRARY
REGULAR BOARD MEETING MINUTES
16 JULY 2018
5:30 PM**

(Recordings of library board meetings are a public record and can be found at <http://www.utah.gov/pmn/index.html>)

MEMBERS PRESENT: JaDene Denniston, Tavia Smith, Robert Schmidt, Leslie Black, Amy Anderson - City Council

MEMBERS EXCUSED: Crescencio Lopez Gonzalez, Liz Villegas

MEMBERS ABSENT: Sheri Haderlie

LIBRARY STAFF: Karen Clark, Joseph Anderson, Debbie Ogilvie

VISITORS: Brad Armstrong - Friends of the Library, Sean Dolan - Herald Journal

BUSINESS:

- The meeting was conducted by JaDene; roll call was conducted by Debbie; the minutes for June were reviewed and approved.
- Karen reported on participation for the new Pick-it-Up curbside holds program and the new Prime Time Wednesday program for adults.
- Karen reported on the status of the active CLEF and LSTA grants.
- The board reviewed the monthly statistical report for June. Karen informed the board of a new database resource, Niche Academy, which is expected to increase awareness of the databases as well as providing training modules for both public and staff use.
- Robert initiated discussion about library donations as a source for Little Free Libraries, and it was suggested that the Friends of the Library might be able to help.
- The board discussed the Cowboy Partners meeting as related to the future of the library.
- Karen reminded the board that Juan Lee from the State Library will be here to provide trustee training on August 16, at 5:30 PM.
- Karen distributed a draft of the revised board offices and assignments list, and the board agreed to discuss it during trustee training before finalizing the definitions.
- Jadene informed the board that she and Tavia have completed Karen's performance review, and asked if it was something that should be presented to the board. Following discussion, it was decided to address the question during trustee training in August.
- Karen (for Crescencio) reported on the final status of the 2017-18 budget year and the beginning of the 2018-19 budget year. She stated that she will be providing monthly budget totals for board meetings, and that she will begin gathering estimates for the suggested capitol improvements, i.e. roof silver coat, carpet replacement, and heating/cooling controls upgrade.
- Leslie reported that the online book sale for June collected \$183.07, minus the \$39.99 merchant fee, for a profit of \$143.08; that the in-house booksale collected \$298.33; that the Friends of the library book sale collected \$1,753.40; and that the trust fund had \$8,091.13 added during budget year 2017-18.

- Brad (for Sheri) reported on the great success of the impromptu two-day summer book sale, which doubled the membership in the organization and collected almost \$1,800.00. He reported that the Friends have dedicated \$1,000 to be used by the library to purchase books, all of which will include a 'donated by the Friends' book plate. He also reported on discussion to hold more frequent book sales and to open the book store. He invited ideas for how to get members to be more active in the organization.
- The board continued discussion about board policy 2.02: Public Services Policy.
- Tavia reported on the library events held in June
- Karen (for Liz) reported that the Latino Advisory council held a fiesta in June to say goodbye to Sherrie Mortensen and to celebrate Nadia and Zinthia's winning the ULA award in May; that planning has begun for the Hispanic Heritage festival this fall; and that the library is going to look into partnering with an international student group on campus to provide a regular cultural night event.
- The meeting adjourned at 6:50 PM. The next meeting is scheduled for August 20th, 2018 at 5:30 PM.