

**LOGAN LIBRARY
REGULAR BOARD MEETING MINUTES
16 APRIL 2018
5:30 PM**

(Recordings of library board meetings are a public record and can be found at <http://www.utah.gov/pmn/index.html>)

MEMBERS PRESENT: JaDene Denniston, Crescencio Lopez Gonzalez, Tavia Smith, Liz Villegas, Leslie Black, Sheri Haderlie, Amy Anderson - City Council

MEMBERS EXCUSED: Robert Schmidt

MEMBERS ABSENT: None

LIBRARY STAFF: Karen Clark, Joseph Anderson, Debbie Ogilvie

VISITORS: Mayor Holly Daines, Brad Armstrong - Friends of the Library

BUSINESS:

- The meeting was conducted by JaDene; roll call was conducted by Debbie; the minutes for March were reviewed and approved.
- Brad Armstrong, as incoming president of the Friends of the Library, invited everyone to renew their membership or to become a Friend.
- Karen asked for board input regarding a request to live stream the National Day of Prayer event on May 3rd, and agreed with the Mayor Daines' suggestion to consult the city attorney.
- Karen reported that the library has an opportunity to represent our community in a booth at the county fair.
- Karen reported on a new telescope lending program in conjunction with the Cache Valley Astronomical Society.
- Karen reported that an environmental observatory and weather station is being installed between the library and City Hall, and that the library will be holding a children's program on June 7th.
- Karen reported that the CLEF grant funds are being spent, and that the LSTA grant has been submitted.
- The board reviewed the monthly statistical report for March.
- Karen informed the board that staff personal leave, work schedules, and absences/tardiness policies are being revised. She stated that the evacuation procedures will be next for review.
- Amy stated that there is nothing new to report relating to the library, that the council will begin to workshop neighborhood improvement plans, and that Planning and Zoning has just passed the iteration of the revision to the town center one and two, which overlays the existing library location.
- Karen distributed copies of the proposed survey questions for review. Following discussion about distribution options, Sheri moved to send the survey now in the same manner as previously. Karen clarified that the same manner as previously is by email to existing library patrons, and amended to also use library social media. Crescencio seconded. The motion passed unanimously.

- Crescencio reported on the status of the current budget and recapped the budget requests for the 2018-19 budget year, including roof repair, new carpet, updated heating/cooling controls, and budget increases for salaries, electronic catalog/database maintenance, and custodial supplies.
- Leslie reported that the online book sale for March collected \$38.97, minus the \$39.99 merchant fee, for a debit of \$1.02; and that the in-house booksale collected \$120.15. She reported that the library received donations of \$80.00 for the purchase of book club kits, and \$100.00 for the mounting and labeling of a military award plaque. She also reported that the trust fund balance stands at \$168,005.52, and that the Friends of the Library book sale collected \$736.79 in sales and \$90.00 in new/renewed memberships.
- Brad informed the board of the election results for the Friends of the Library: President, Brad Armstrong; President-Elect, Sally Bishop; Secretary, Stephen VanGeem; Treasurer, Gail Hanson. He stated that the next quarterly meeting, featuring three authors, will be held this Wednesday at 7:00, and that the board is working on goals to increase membership and find greater value for the Friends of the Logan Library.
- Karen reported that the marketing committee meeting is going to be changed to an event planning meeting, which will make it easier to implement program ideas, including a monthly cultural night. Liz reported on upcoming events, including Día del niño on April 30th, and the Hispanic Heritage Festival on September 22nd. Crescencio informed the board that two different Folklorico dance groups have contacted him to participate.
- Liz shared an idea that she has found in practice at other libraries of presenting diversity awards to staff members who contribute to the cultural diversity of library programming. During discussion, a suggestion was made to include a staff spotlight in the monthly newsletter.
- The meeting adjourned at 6:15 PM. The next meeting is scheduled for May 21st, 2018 at 5:30 PM.