

**LOGAN LIBRARY
REGULAR BOARD MEETING MINUTES
9 JANUARY 2018
5:30 PM**

(Recordings of library board meetings are a public record and can be found at <http://www.utah.gov/pmn/index.html>)

MEMBERS PRESENT: JaDene Denniston, Crescencio Lopez Gonzalez, Tavia Smith, Liz Villegas (by phone),
Leslie Black, Amy Anderson - City Council

MEMBERS EXCUSED: Robert Schmidt

MEMBERS ABSENT: None

LIBRARY STAFF: Karen Clark, Joseph Anderson, Debbie Ogilvie

VISITORS: Marshall Grimm, Kathy Hurst, Julie Needham

BUSINESS:

- The meeting was conducted by JaDene; roll call was conducted by Debbie; the minutes for December were reviewed and approved.
- Under Call to the Public, Kathy Hurst expressed her concerns about the V1 site as a location for a new library, including congestion from the high school, limited access, limited parking, and not feeling like a safe area. Amy Anderson encouraged Kathy to send an email to the city council and to the mayor expressing her concerns.
- Karen reported that new library discussions are ongoing with Mayor Daines, including identification of funds. She reported that a presentation will be made to the City Council next week, and informed the board that the schematic design is the next step in the process.
- The board reviewed the monthly statistical report for December. Karen asked for board support and approval to update the report format and add information about the self-check unit and some database usage among other things.
- Karen reported that the library staff has made some goals for the library to work on this year. She also informed the board that staff evaluations are beginning, and that each staff member will be asked to work on an individual goal as well.
- The board welcomed Amy Anderson as the new City Council representative, and introductions were made all-around.
- Board assignments for 2018 were made as follows: Trust Funds - Leslie Black; Board Policies - unassigned; Advocacy and Legislation - unassigned; Long Range Planning - Liz Villegas; Public Relations - Tavia Smith.
- Revisiting Call to the Public, Julie Needham expressed her support for the potential of developing the V1 site as a new library and community center, and asked the board members, if they were also in support, to express that to Mayor Daines before the option to purchase runs out in March. Amy encouraged her to email the city council and the mayor.
- Following discussion, Crescencio moved to approve the bylaws of the Library Board. Tavia seconded. The motion passed unanimously.
- Following discussion, Crescencio moved that the board express support of the Facility Needs Assessment prepared by Hacker and Design West, including approval of the V1 site based on the three locations presented as part of the study. Tavia seconded. The motion passed unanimously.

- Crescencio reported on the status of the library budget.
- Leslie reported that the online book sale total for December was \$25.87, netting the library a negative \$14.12 after the monthly fee was deducted. She reported that the online book sales for 2017 totaled \$1,063.29, minus \$479.88 in monthly fees, leaving a \$558.16 profit for the year. She also reported that the in-house ongoing book sale for December collected \$365.14, and that the current balance of the library trust fund is \$162,412.36.
- Crescencio reminded the board that the survey is ready to be sent out. Karen requested a delay pending discussion with Mayor Daines of what to do monetary donations for the new building.
- The meeting adjourned at 6:40 PM. The next meeting is scheduled for February 13th, 2018 at 5:30 PM.