

**LOGAN LIBRARY  
REGULAR BOARD MEETING MINUTES  
12 DECEMBER 2017  
5:30 PM**

(Recordings of library board meetings are a public record and can be found at <http://www.utah.gov/pmnl/index.html>)

**MEMBERS PRESENT:** Noelle Call, Tavia Smith, Robert Schmidt, Crescencio Lopez Gonzalez, JaDene Denniston, Liz Villegas (by phone), Leslie Black

**MEMBERS EXCUSED:** Tom Jensen - City Council

**MEMBERS ABSENT:** None

**LIBRARY STAFF:** Karen Clark, Joseph Anderson, Debbie Ogilvie

**VISITORS:** Sean Dolan - Herald Journal, Anne Hedrich - Friends of the Library

**BUSINESS:**

- The meeting was conducted by Noelle; roll call was conducted by Debbie; the minutes for November were reviewed and approved.
- The board reviewed the monthly statistical report for November.
- Karen presented Noelle with a library swag bag and a thank-you card in appreciation for her six long years of service on the library board.
- Karen informed the board that Tom Jensen has been appointed as the City Council chairman, and that another council member will be assigned as the board liaison.
- JaDene was elected as the board chair and Crescencio as vice chair for 2018.
- Following review, Robert moved that the board accept policy 2.03 - Gifts Policy as revised. Tavia seconded. The motion passed unanimously.
- The board reviewed changes to policy 1.06 - Bylaws Library Board. Following discussion the board agreed to retain this as an action item for next month.
- Karen reported that the final draft of the programming plan by Hacker and Design West should be ready by the end of this week. She further reported that until the building site is finally locked down, no further action can be taken.
- Tavia reported that the current library budget is in good shape.
- Leslie reported that the online book sale collected \$53.34 and the ongoing inhouse book sale collected \$308.30 in November, and that the current balance of the library trust fund is \$159,476.51.
- Anne and Liz reported that the current officers of the Friends of the Library will remain in place until Spring, and that they will continue to hold quarterly membership meetings and semi-annual book sales.
- Liz reported that the library items given for the teen leadership conference swag bags were much appreciated.
- Liz reported that the Las Posadas event was a big success, with 130 in attendance.
- Robert reminded the board to review the updates to policy 1.06 - Bylaws Library Board for next month's meeting.

- JaDene reported that the marketing committee has started reviewing the library's marketing plan for the first time since 2014. She also reported that the children's afternoon gingerbread house activity attracted 90 people, when the library planned for 30.
- Crescencio and Karen reported that the survey is ready to go out, and will be sent in January.
- The meeting adjourned at 6:10 PM. The next meeting is scheduled for January 9th, 2018 at 5:30 PM.