

**LOGAN LIBRARY
REGULAR BOARD MEETING MINUTES
14 NOVEMBER 2017
5:30 PM**

(Recordings of library board meetings are a public record and can be found at <http://www.utah.gov/pmn/index.html>)

MEMBERS PRESENT: Noelle Call, Tavia Smith, Robert Schmidt, Crescencio Lopez Gonzalez, Liz Villegas, Leslie Black, Tom Jensen - City Council

MEMBERS EXCUSED: JaDene Denniston

MEMBERS ABSENT: None

LIBRARY STAFF: Karen Clark, Joseph Anderson, Debbie Ogilvie

VISITORS: Monica Sanchez, Megan Nielsen, Anne Hedrich - Friends of the Library

BUSINESS:

- The meeting was conducted by Noelle; roll call was conducted by Debbie; the minutes for October were reviewed and approved.
- Karen reported that Joseph Anderson has been appointed as the new Assistant Director, that Tatjana Moedl has resigned, that Jeanne Evans has been hired to fill Tatjana's part time library technical assistant position, and that Jessica Broadhead has been hired to fill Jeanne's library page position.
- Karen reported on her attendance at the MPLA conference.
- The board reviewed the monthly statistical report for October. Liz suggested adding spanish language movies to the Monday night movie program.
- Tom agreed to bring up current parking and bookdrop concerns with the council and the mayor. He reported that action is still pending on acquiring property for the new building, and that he will speak with both the current mayor and the next mayor about the board's concerns should the V1 site fall through.
- Karen distributed copies of the updated 2.04 Interlibrary Loan Policy. Following review, Crescencio moved that the board adopt this updated policy. Tavia seconded. The motion passed unanimously.
- Karen informed the board that the city attorney stated the library does not need to go through the City Council to accept donations. Robert asked for clarification as to why the library doesn't while the other departments do. Karen will get more specifics.
- Karen distributed copies of the Logan Library Board Bylaws, with suggested updates. Following discussion, the board agreed to make this an action item next month.
- Robert initiated discussion on the board needing to take a position about priorities for the new library. Following the discussion, the board agreed to have as an action item next month a resolution of support or non-support of the final programming draft, which Karen will forward as soon as it is received from the architects.
- Tavia reported that the budget software is checked often, that invoices are paid in a timely manner, and that the budget totals are in the correct parameters for this time of year.
- Leslie reported that the online book sale collected \$46.89 and the ongoing inhouse book sale collected \$286.23 in October.
- Anne reported that the Friends bylaws have been changed to put their voting cycle in the spring, matching the state entity renewal.

- Liz informed the board that CAPSA and NUVTEC will be giving away 100 swag bags to teens at their leadership conference on December 2nd at USU, and asked if the library would like to provide something for the bags, like a book or a library bag or a bumper sticker.
- Liz reported that the Latino Advisory Committee will be hosting a Las Posadas event at the library at 6 PM on December 5th.
- Crescencio distributed a draft survey and invited board input.
- Joseph reported that the Let us 'Tagalong' program has been streamlined and updated and that online participation is growing.
- The meeting adjourned at 7:00 PM. The next meeting is scheduled for December 12th, 2017 at 5:30 PM.