

**LOGAN LIBRARY
REGULAR BOARD MEETING MINUTES
10 OCTOBER 2017
5:30 PM**

(Recordings of library board meetings are a public record and can be found at <http://www.utah.gov/pmn/index.html>)

MEMBERS PRESENT: Noelle Call, Tavia Smith, Robert Schmidt, Crescencio Lopez Gonzalez, Liz Villegas, Leslie Black

MEMBERS EXCUSED: JaDene Denniston, Tom Jensen - City Council

MEMBERS ABSENT: None

LIBRARY STAFF: Karen Clark, Debbie Ogilvie

VISITORS: Joseph Anderson, Eric Proctor, Sharilee Griffiths, Anne Hedrich - Friends of the Library

BUSINESS:

- The meeting was conducted by Noelle; roll call was conducted by Debbie; the minutes for August and September were reviewed and approved.
- Karen reported on her attendance at a Director's Summit in Midway, where she was able to connect with other library directors from throughout Utah.
- Karen announced that, as of this week, the library is once again fully staffed. She reported that Natalie Gregory has been hired to fill the vacant Librarian position, that Robby Linton has been hired to fill Natalie's vacant full time Technical Assistant position, that Hollie Dabb has been hired to fill Robby's part time Technical Assistant position, and that new staff member Diana Huffman has been hired to fill Hollie's vacant Library Page position. She also informed the board that interviews will be held this week to assign a new Assistant Director from among the Librarians on staff, and that Noelle and JaDene will be assisting in the selection process.
- The board reviewed the monthly statistical report for September, noting a slight decrease in circulation, and speculating that perhaps the construction is having an impact.
- Karen informed the board that the library architect team will be coming for another meeting on Thursday morning to discuss the current planning status. She invited board members to attend if they are able.
- Tavia reported that the current library budget is in good shape.
- Leslie reported that in September, the online book sale collected \$55.73, the ongoing inhouse book sale collected \$548.56, and that the current balance of the library trust fund is \$158,749.21.
- Karen and Liz reported that the next Friends of the Library meeting will include a vote about modifying the bylaws to change officers in March instead of October, which coincides with the renewal of their 501c3 status and allows them to update once per year instead of twice. They also informed the board that Terry Messmer will be speaking at the meeting, which will be held on November 4th.
- Robert distributed copies of 2.2.04 Interlibrary Loan Policy, with updates as suggested by the library staff. After review, Robert moved that the board vote on the policy at the next meeting. Crescencio seconded. The motion passed unanimously.
- Robert distributed copies of the Library Board policy for review. The board agreed to have this policy and the previously distributed 1.2.03 Gifts Policy as workshop discussion items for next month.

- Crescencio reported on the success of the Hispanic Heritage Festival, which had over 1,000 people in attendance. He suggested that the library consider participation in the Day of the Dead procession, which is becoming more and more popular in this community.
- Crescencio suggested that now is the right time to conduct the survey to gather public input about the new library. He agreed to send his suggested questions to the board for input. One question he specifically wants to include would be about the willingness to donate from \$20 to \$100 - giving a sense of ownership in the new building.
- Karen reported that the 'Tagalong' project has flopped, but that Natalie Gregory, as the new Technology Services librarian will be working on it. Sharilee Griffiths, who has been working with Karen on a children's program called My Discovery Destination, stated that part of the program would be to post pictures of their 'adventures' on social media, which could help revitalize the Tagalong program.
- Robert initiated discussion about the need for the board to prioritize what is wanted in the new building. The board agreed to make this issue a workshop discussion item next month, perhaps working off of a list garnered from the architects meeting this week.
- The meeting adjourned at 6:30 PM. The next meeting is scheduled for November 13th, 2017 at 5:30 PM.