

**LOGAN LIBRARY  
REGULAR BOARD MEETING MINUTES  
11 JULY 2017  
5:30 PM**

(Recordings of library board meetings are a public record and can be found at <http://www.utah.gov/pmn/index.html>)

**MEMBERS PRESENT:** Noelle Call, Tavia Smith, Robert Schmidt (by phone), Crescencio Lopez Gonzalez, Tom Jensen - City Council

**MEMBERS EXCUSED:** JaDene Denniston, Leslie Black

**MEMBERS ABSENT:** Liz Villegas

**LIBRARY STAFF:** Karen Clark, Debbie Ogilvie

**VISITORS:** None

**BUSINESS:**

- The meeting was conducted by Noelle; roll call was conducted by Debbie; the minutes for June were reviewed and approved.
- Karen reported on the completion of the CLEF grant: all funds have been spent, the software has been installed in the digital media lab, and all collection development items have been processed for circulation.
- Karen reported that the self-check out machine purchased with the LSTA grant is being set up and will be launched for public use starting Monday, July 17th.
- Karen reported on the status of the summer reading programs.
- The board reviewed the monthly statistical report for June.
- Tom reported that Architectural Design West has been selected as the architect for the new library, that setting up their contract and fee structure is in progress, and that sites currently under discussion include the Emporium, V1, and 300 N Main.
- Karen distributed copies of the draft meeting room policy for further review, and, at Tom's suggestion, agreed to check it with the city attorney before bringing it back to the board for a vote next month.
- Robert moved and Tavia seconded to rename the Logan History Room as the Ronald K Jenkins Reading Room. The motion passed unanimously.
- The board agreed to table action on the Library Director Oversight and Evaluation by the Library Board until more members can be present for discussion.
- Noelle reported that the third library director candidate interview takes place tomorrow, and that the committee will meet on Thursday, July 13th to make a decision on which candidate to recommend to the mayor.
- Tavia reported that purchasing for the new budget year has begun, and that after budget transfer procedures, all accounts were positive at the end of the 2016-17 fiscal year.
- Karen reported (for Leslie) that online book sales were again low, that the online inhouse book sale collected \$2,968.48 in June, and that the current trust fund balance is \$156,832.91.
- Karen informed the board that she has approached the Friends of the Library about purchasing new chairs for the children's area, and that she will ask them about also purchasing additional chairs for the meeting rooms.

- Karen reported, for Liz, that the Friends of the Library met in June, and that they have not yet been able to arrange a speaker for the July meeting. She stated that she will be contacting Anne Hedrich to determine what they might need from us.
- Karen reported (for JaDene) that the marketing committee plans to meet again in August, depending on the new director and what they want to do.
- Crescencio reported on the status of the #tagalong program designed to increase the library's online presence. He agreed to translate the marketing information into Spanish and to be in charge of arranging for prizes.
- Tom asked whether or not the library has a Spanish translation of their website, and Karen agreed to bring it up again with library staff.
- The meeting adjourned at 6:25 PM. The next meeting is scheduled for August 8th, 2017 at 5:30 PM.