

**LOGAN LIBRARY
REGULAR BOARD MEETING MINUTES
14 MARCH 2017
5:30 PM**

(Recordings of library board meetings are a public record and can be found at <http://www.utah.gov/pmn/index.html>)

MEMBERS PRESENT: Noelle Call, Tavia Smith, Crescencio Lopez Gonzalez, JaDene Denniston, Liz Villegas, Leslie Black (by phone), Tom Jensen - City Council

MEMBERS EXCUSED: Robert Schmidt

MEMBERS ABSENT: None

LIBRARY STAFF: Robert Shupe, Debbie Ogilvie, Jason Cornelius, Robby Linton

VISITORS: Sean Dolan (Herald Journal), Deandra Harps

BUSINESS:

- The meeting was chaired by Noelle Call; roll call was conducted by Debbie Ogilvie; the minutes for February were reviewed and approved.
- Jason Cornelius reported on his attendance at the RootsTech genealogy and family history conference, and also at the Digital Inclusion mini-conference.
- Robert Shupe reported that the mayor is organizing a steering committee, currently comprised of Mayor Petersen, Robert Shupe, Noelle Call, Robert Schmidt, Tom Jensen, Holly Daines, and George Daines, whose first task will be to develop an RFP (Request for Proposal) for the selection of an architect. Tom stated that issues to be addressed will include parking, fitting in with existing facades, and budget, and that selection will be made based more on experience and ideas than on a bottom line cost.
- Robert Shupe reported that after the Mayor's announcements about the new library, he (Robert) received a telephone call that became a live interview on KSL radio with Doug Wright.
- Robert Shupe reported that House Bill 164 did pass, but had been revised in such a way that it is not a problem for the new library project.
- Robert Shupe reported on plans for the Logan Library Spring Break Film Festival program, which will include daily movies and other special activities hosted by the children's division.
- Robert Shupe reported that Chaylynn Christensen graduated from USU and resigned from the library; that Tatjana Moedl was hired to fill her vacant Part-Time Library Technical Assistant position, and that Serena Bishop was then hired to fill Tatjana's vacant Library Page position.
- Robert Shupe reported that there will be a Friends of the Library book sale held from the evening of March 23rd through the evening of March 25th.
- Robert Shupe reported that the library will be holding their annual Community Fair on Saturday, April 8th from 10 AM to 2 PM.
- Robert Shupe informed the board of the upcoming Staff Appreciation Dinner, exact date yet to be determined.
- Robert Shupe reported on a decision he recently made to allow a non-Logan resident to retain their library card by virtue of them having studied the library bylaws and providing a valid reason to be given an exception.
- The board reviewed the monthly statistical report for February.

- Robert Shupe distributed a second draft of the proposed library budget for 2017-18, which no longer includes carpet and roof replacement or upgrading the heating/cooling system. He stated that with a new building only 2 to 3 years away, we'll keep patching and using buckets, making do within the existing budget.
- Tavia reported that all current library accounts excepting the building and grounds maintenance are in good standing, and that a funds transfer from another part of the budget later on will be able to cover the deficit.
- Leslie reported that the online book sale collected \$155.75 and the ongoing in-house book sale collected \$253.54 in February.
- Liz reported for the Friends of the Library that their next regular board meeting will be on March 15th at 6:15 pm, and reminded the board about the book sale coming up from March 23rd to March 25th.
- Robert Shupe informed the board that the next policy that needs to be reviewed is the public meeting room policy. He distributed copies of the current policy for review and stated that some recurring questions have come up that could be addressed by revising policy statements.
- JaDene reported on activities of the Marketing Committee, including many forthcoming READ posters, progress on the Annual Report, the new Bookmark newsletter, the upcoming Community Fair, the success of the Family Game Night, and the revival of the display committee.
- Crescencio suggested that it's time to revisit the administration of a survey to collect public input about a new building. Tom Jensen explained that part of the architectural design will include just such a survey, along with probable public meetings, and that collaboration with them would be better to avoid duplicating efforts.
- Liz asked if the library collection includes a Citizen Toolkit, as a resource for those seeking citizenship. Resources are available on Utah's Online Library, and Robert Shupe will investigate further.
- Leslie asked for clarification about what Cache Makers are and what a maker space is. She also asked if there exists documentation about the selection of the Emporium site for a new library. The previously reported results of the library site analysis will be provided to her, although it does not include the Emporium.
- The meeting adjourned at 6:40 PM. The next meeting is scheduled for April 11th, 2017 at 5:30 PM.