

**LOGAN LIBRARY
REGULAR BOARD MEETING MINUTES
10 JANUARY 2017
5:30 PM**

(Recordings of library board meetings are a public record and can be found at <http://www.utah.gov/pmnl/index.html>)

MEMBERS PRESENT: Noelle Call, Tavia Smith, Robert Schmidt, Crescencio Lopez Gonzalez, JaDene Denniston, Liz Villegas, Leslie Black, Tom Jensen - City Council

MEMBERS EXCUSED: None

MEMBERS ABSENT: None

LIBRARY STAFF: Robert Shupe, Karen Clark, Debbie Ogilvie

VISITORS: None

BUSINESS:

- The meeting was chaired by Noelle Call; roll call was conducted by Debbie Ogilvie; the minutes for December were reviewed and approved.
- Tom Jensen shared some information from the Library Vitality Report he spoke about during the December board meeting. He will be sending electronic copies of the report to Noelle Call and to Robert Shupe for further review and analysis.
- Welcome was extended to new board member Leslie Black, and introductions were given all around.
- Robert Shupe reported on the status of the security camera replacement and upgrade project, which is currently underway.
- Robert Shupe distributed a document stating the mission and function of the Staff Association Council and listing the members for 2017.
- Robert Shupe reported on the success of several recent library programs: Storytime with Santa, with 268 attendees over two days; The Logan Library Holiday Film Festival, with 145 attendees over six days; The Pokemon Search (passive program) with 1,100 search forms distributed and 230 returned, out of which 10 winners were drawn; the impromptu Snow Day carnival, advertised on Twitter and Facebook, with an estimated 120 attendees; and the Three Kings Day activity, which had low attendance due to the storm that day, but was fun and educational.
- Robert Shupe reported on some upcoming programs: the 'Write at the Logan Library' writer's conference on January 28th, and the 'Family Game Night at the Logan Library' program on February 10th.
- Robert Shupe reported that the library radio frequency actually belonged to the city, and is no longer available.
- Robert Shupe reported on a broken pipe and sprinkler head just outside the main street building entrance, which saturated the floor near that entrance but did not damage any books, and which has now been repaired.
- Robert Shupe reported that Teen Tuesday received some great publicity in the Cache Magazine this week.
- The board reviewed the monthly statistical report for December.
- Board assignments for 2017 were made as follows: Board Policies - Robert Schmidt; Public Relations - JaDene Denniston; Advocacy and Legislation - Liz Villegas; Long Range Plan - Crescencio Lopez Gonzalez; Trust Funds - Leslie Black.

- Robert Shupe distributed a calendar of board meetings for 2017. Following review, Tavia moved and Crescencio seconded to approve the calendar.
- Robert distributed a document outlining the usage guidelines for a 'director's exception card' intended to allow minors to have library access in situations where they might not under the regular procedures. He stated that current library policy allows the director to make such exceptions, and asked for the board's support and input to establish this new practice.
- Robert Shupe reported that the estimate for the cost of demolishing the Emporium came back as less than expected.
- Tavia reported that all library accounts are in good standing.
- Robert Shupe reported that the online book sale collected \$90.41 and the ongoing in-house book sale collected \$455.39 in December.
- Liz reported that the next Friends quarterly membership meeting will take place on Wednesday, January 18th, and that there will be a Friends of the Library book sale from March 23rd through March 26th.
- JaDene reported that the next marketing committee meeting will take place on Friday, January 13th.
- Crescencio stated that he plans to meet with Robert Shupe this month to talk about the essay competition proposed in the December meeting, and hopes to run it during February and March.
- The meeting adjourned at 6:55 PM. The next meeting is scheduled for February 14th, 2017 at 5:30 PM.