

**LOGAN LIBRARY
REGULAR BOARD MEETING MINUTES
9 AUGUST 2016
5:30 PM**

(Recordings of library board meetings are a public record and can be found at <http://www.utah.gov/pmn/index.html>)

MEMBERS PRESENT: Noelle Call, Tavia Smith, Jeanne Sullivan, Robert Schmidt, Susan Kadlec, Crescencio Lopez Gonzalez, JaDene Denniston, Tom Jensen - City Council

MEMBERS EXCUSED: None

MEMBERS ABSENT: None

LIBRARY STAFF: Robert Shupe, Karen Clark, Debbie Ogilvie

VISITORS: None

BUSINESS:

- The meeting was chaired by Noelle Call; roll call was conducted by Debbie Ogilvie; the minutes for July were reviewed and approved.
- Robert Shupe reviewed the repairs done and still needed on the air conditioning system, and reported that the estimate for the work already done was \$4,600.00.
- Karen Clark and Robert Shupe reported that over 6,000 items were checked out and over 8,000 items checked in on Tuesday, July 27th after being closed the previous week.
- Robert Shupe opened discussion about the City Council's approval to increase the library property tax, and expressed the belief that the unanimous vote by the city council and the overwhelming support of the public could be a positive influence in attracting potential donors.
- Robert Schmidt suggested that the board pass a motion stating their support of a new library over remodeling the current building. Crescencio reminded the board that 70% of responders in the survey he conducted previously were in favor of a new building.
- Following discussion, Robert Schmidt moved the following: "Be it resolved, the Logan Library Board supports the construction of a new library as opposed to the remodeling of the existing library." Jeanne seconded. The motion passed unanimously. Robert Shupe volunteered, with the board's approval, to draft a press release of the motion, supported by Crescencio's survey results and architect recommendations against remodeling.
- Robert Shupe suggested to the board that now would be the time to begin discussion about what a donor wall might look like. The board was supportive, but suggested that the mayor needs to initiate the timeline, as the conceptual building design would be part of deciding on the donor wall.
- Robert Shupe reported that the mayor has not yet decided on a location for the new library, and is still reviewing factors that could contribute to the selection.
- Robert Shupe reported that Pat Sadoski gave a presentation to the library staff about providing good customer service to senior citizens. He also reported that the library's first Senior Thursday activity will take place this week.
- Robert Shupe reported that of the three LSTA (Library Services and Technology) grant submissions, the library has been awarded one: the purchase of a self-check-out station, which should be available to the public by next spring.

- The board reviewed the monthly report for July, and Robert Shupe asked that a note be included on the official document about the unscheduled closure due to air conditioning failure.
- Robert Shupe distributed drafts of a 3D Printer Program policy and a 3D Printer Guidelines, Policies, and Frequently Asked Questions document for the board to review. He stated that they will be action items on next month's agenda.
- Susan reported for the new building committee that the next step is for the mayor to choose a location. The board asked Robert Shupe to request of the mayor that they be informed of the decision before it is sent to the media.
- Tavia reported that all library accounts are in good standing.
- Jeanne reported that the online book sale collected \$226.81 and the ongoing in-house book sale collected \$430.06 in July.
- JaDene reported that the Friends quarterly meeting on July 20th was well attended and very interesting; that members of the Friends wrote letters to the City Council and that Friends president Sheldon Miller attended the council meeting and spoke in support of the library tax increase; that the Friends bylaws are currently being reviewed; that the next annual meeting will be October 19th, where officers will be elected and any revisions to the bylaws will be voted on; that the next Friends book sale will be in October, no date set as yet; and that discussions are underway between the Friends, the Logan Library, and the Cache Storytelling Institute to begin planning for next year's festival.
- Susan reported on the marketing committee activities: stats of the library website usage and suggested plans to promote the website via bookmarks and programs; plans underway for Hispanic Heritage Month; the 'I {heart} the Logan Library' campaign; and plans for participating in the USU Homecoming Parade on September 24th. JaDene volunteered her convertible for the parade, although she will not be able to attend.
- Crescencio reported on the success of the library's first Celebrating Cultural Diversity event and expressed his hopes to make it bigger and more inclusive next time.
- Crescencio initiated discussion about adding some lower tech options in addition to the high-tech 3D printer, such as loaning out a popcorn machine for youth to use in a fundraising capacity. The idea was discouraged for several reasons, including the complications of needing a food handlers permit.
- Crescencio volunteered to draft a short survey to collect input about a new library. Robert Shupe agreed that all input would be welcome, and stated that the draft could be an action item on next month's agenda.
- The meeting adjourned at 6:55 PM. The next meeting is scheduled for September 13th, 2016 at 5:30 PM.