

**LOGAN LIBRARY
REGULAR BOARD MEETING MINUTES
14 JUNE 2016
5:30 PM**

(Recordings of library board meetings are a public record and can be found at <http://www.utah.gov/pmnl/index.html>)

MEMBERS PRESENT: Noelle Call, Tavia Smith, Robert Schmidt, Susan Kadlec, Crescencio Lopez Gonazlez, Tom Jensen - City Council

MEMBERS EXCUSED: Jeanne Sullivan, JaDene Denniston

MEMBERS ABSENT: None

LIBRARY STAFF: Robert Shupe, Karen Clark, Debbie Ogilvie, Jason Cornelius

VISITORS: mom and son - unidentified - working on a merit badge

BUSINESS:

- The meeting was chaired by Noelle Call; roll call was conducted by Debbie Ogilvie; the minutes for May were reviewed and approved.
- Robert Shupe reported that the city submitted a Request for Services inviting three architectural firms to submit a proposal to conduct an in-depth study and analysis of different sites that are being considered for a new library; also, that the process has been completed and CRSA has been chosen to conduct the study. The sites currently being considered include renovation of the existing library; demolition and new construction at the location of the Herald Journal building, the La Ranchera store, the Herald Printing Company, or the V1 Gas station; The Garff Gardens site east of Chuck-A-Rama, or the area north of Mount Logan Middle School on the other side of 1000 North.
- Robert Shupe reported that the Outreach to Seniors Advisory Council has set two goals: Pat Sadoski has been invited to speak at the July general staff meeting to raise awareness among staff members; and beginning in August the library will sponsor at least one program per month that is targeted to seniors.
- Robert Shupe reported on the high success of the Library Comic Con event, and stated that there were several attendees who have volunteered to help us with the event when we do it again next year.
- Robert Shupe reported that the Cache Valley Storytelling Festival was overall very positive, and that the library wants to partner with the Institute again next year.
- Robert Shupe reported that the Cache Valley Storytelling Institute has changed the time of their Story Swap program to meet each month on the second Thursday at 7:00 PM.
- Karen Clark reported that the Gallery Walk in June was moderately successful, and that the featured artist was pleased.
- Robert Shupe reported that the air conditioning compressor number two that was replaced last year is dead, and that compressor number one is needing to be reset several times per day in an effort to keep up with the heat. Trane has said that they will honor the warranty on the new compressor but that the library is expected to pay for labor, parts, and refrigerant, to the amount of \$5,000. They will be coming to replace the compressor on June 27th, and the finance department has agreed to negotiate with them on the final cost.
- Robert Shupe distributed itineraries for the planned information gathering field trip to visit the Weber County Southwest Branch, and stated that no decisions will be made or board action taken during the trip, and that as such, it does not need to be considered a public meeting.

- The board reviewed the monthly statistical report for May.
- The board reviewed the previously distributed draft of Board Policy 1.03 'Role Statements'. Following review, Robert Schmidt moved that the board adopt the policy. Susan seconded. The motion passed unanimously.
- Tom Jensen initiated discussion about the roles of modern libraries, exploring creative ideas from other libraries in communities our size, and being a community center in addition to the traditional library roles. During discussion, a possible tag line for the marketing committee was suggested: "Fall in love with libraries again."
- Tavia reported on the current library budget, including transfers from some accounts to others to cover such things as the air conditioning repair, the architectural Request for Services, and extra part-time wages; she stated that overall the budget is in good standing.
- Robert Shupe reported that the online book sale collected \$137.39 and the ongoing in-house book sale collected \$484.26 in May.
- Robert Shupe reported for the Friends of the Library that the Friends board of officers recently dealt with a grievance against one of the Friends' members, but since this is a 'Friends issue' he did not intend to discuss the matter with the library board; that the Friends approved the purchase of an av cart for the library's use for programs, classes, etc, not to exceed \$1,200; and that the Friends did an outstanding job fulfilling their agreement with the Cache Valley Storytelling Institute.
- Susan reported that the last marketing committee meeting was short but very productive; discussion items included ongoing press releases, reminders that the library website is heavily used and that librarians need to update their program information regularly, new end-panel signs in the children's area, upcoming READ posters, plans for Hispanic Heritage Month and the Hispanic Heritage Festival on September 17th, the June Gallery Walk, Cache Makers and the 3D printer at Teen Tuesdays, the Cache Valley Storytelling Festival, the Outreach to Seniors advisory council, participation again in the USU Homecoming Parade on September 24th, and planning for a Writer's Conference in January.
- Crescencio reported on plans for the cultural celebration to be held on July 16th: "Portable Identities - Celebrating Cultural Diversity at the Logan Public Library". He informed the board that CRIC (Cache Refugee and Immigrant Center) will be helping with this event.
- The meeting adjourned at 6:50 PM. The next meeting is scheduled for July 12th, 2016 at 5:30 PM.