

**LOGAN LIBRARY
REGULAR BOARD MEETING MINUTES
12 APRIL 2016
5:30 PM**

(Recordings of library board meetings are a public record and can be found at <http://www.utah.gov/pmn/index.html>)

MEMBERS PRESENT: Noelle Call, Tavia Smith, Jeanne Sullivan, Robert Schmidt, Susan Kadlec, Crescencio Lopez Gonzalez, JaDene Denniston, Tom Jensen - City Council

MEMBERS EXCUSED: None

MEMBERS ABSENT: None

LIBRARY STAFF: Robert Shupe, Debbie Ogilvie

VISITORS: Mayor Craig Petersen, Katie Peikes, Joseph Anderson, Chad Hutchings

BUSINESS:

- The meeting was chaired by Noelle Call; roll call was conducted by Debbie Ogilvie; the minutes for March were reviewed and approved.
- Robert Shupe distributed copies of his Memorandum of Support for building a new library on the site of the Emporium building, as prepared for the City Council.
- Mayor Petersen reported that the city has signed an option to purchase, with the final decision to be made by May 8th, after due diligence has been exercised to determine the feasibility of the project. He stated the three main reasons for the proposal: 1 - that the current library building is inadequate; 2 - the desire to develop the block currently occupied by the library; and 3 - the need to invigorate Downtown.
- Mayor Petersen distributed copies of the overhead view of the Emporium location and explained the proposed changes to be made. He stated that the City Council will make a decision in their next meeting, following a public hearing, and that the next steps to be taken are a feasibility study, followed by design and fundraising. He also reported an intent to propose to the city council an increase in the dedicated property tax levy to supplement existing library funding.
- Robert Shupe reported that Jason Cornelius has been accepted as a Mountain Plains Library Association Leadership Institute Fellow, and that he will be attending the leadership institute next month in Estes Park, Colorado.
- Robert Shupe informed the board of recent changes in staff divisional assignments and distributed an updated list.
- Robert Shupe reported that the Outreach to Seniors Advisory Council is still focusing on the list of brainstormed ideas.
- Robert Shupe reported on the Gallery Walk, which was well attended, and the Cache Valley Story Swap, which was not as well attended as the February event, but was still successful.
- Robert Shupe reported on the March 18th Centennial Celebration, which focused on Social Media and its impact on libraries. He also reported on plans for the Community Fair / Maker Faire on April 16th, and the culminating Library Centennial event on April 18th.
- Robert Shupe distributed invitations to the upcoming Volunteer Appreciation Luncheon.
- The board reviewed the monthly statistical report for March.

- Robert Shupe distributed copies of the revised Budget Proposal for 2016-17, and ammended a request for board support of the proposed tax levy increase, as mentioned by Mayor Petersen. Susan moved that the budget be accepted as written, with the ammendment included. Following discussion, the motion passed with one negative vote protesting that perhaps it is too soon to announce a tax increase, and that more time is needed to think about the timing issues.
- As discussed in the March meeting, Robert Shupe asked for a vote on the proposed closure of the library for a staff development day on Columbus Day, October 10th. Robert Schmidt moved that the proposal be approved. Susan seconded. The motion passed unanimously.
- Robert Shupe distributed a proposal for Community Library Enhancement Funds (CLEF) grant expenditure. Following review, Robert Schmidt moved and Susan seconded that the proposal be accepted. The motion passed unanimously.
- Robert Shupe distribrted a revised draft of board policy section 1.03, 'Role Statements', reflecting the changes made after discussion by the Library Management Team. During discussion, some suggestions were made by the board, and Robert Shupe stated that at least one more draft is expected following additional Management Team review.
- Susan reported that the New Building subcommittee has developed four viable points to make to the public as to why we need a new building, but that supporting documentation is still needed. Robert Schmidt suggested that a library presence at community gatherings, such as the Farmer's Market, would be a good place to answer questions about the issue.
- Tavia and Robert Shupe reported that budget transfers are in process to re-allocate funds to overdrawn accounts, but that overall the budget is well inside the black and in good standing.
- Tavia reported (for Jeanne) that the online book sale collected \$194.62 and the ongoing in-house book sale collected \$571.95 in March.
- JaDene reported that the Friends of the Library have decided to discontinue the regular hours of the book store due to inadequate numbers of volunteers; that their next large book sale will be held April 22nd, 23rd and 25th, and that the book store will be open occasionally and staffed by the library for special events. She asked for ideas of how to boost participation in the Friends of the Library.
- Susan reported that in addition to the regular, ongoing marketing efforts, the officers of the Friends of the Library were invited to attend the marketing committee meeting, which was very productive. She also reported that the library, particularly the young adult division, will be hosting a Logan Library Comic Con on June 4th.
- Crescencio reported on meetings he has had regarding what the library can do to meet the needs of the community cultures, including specifically the need for volunteer work for Latina and refugee teen girls to do during the summer, and the need of study help to pass the written driving exam which is exclusively in english.
- The meeting adjourned at 7:20 PM. The next meeting is scheduled for May 10th, 2016 at 5:30 PM.