

**LOGAN LIBRARY
REGULAR BOARD MEETING MINUTES
12 JANUARY 2016
5:30 PM**

MEMBERS PRESENT: Tavia Smith, Robert Schmidt, Susan Kadlec, Crescencio Lopez Gonzalez

MEMBERS EXCUSED: Noelle Call, Jeanne Sullivan

MEMBERS ABSENT: None

LIBRARY STAFF: Robert Shupe, Debbie Ogilvie

VISITORS: Chad Hutchings - Utah State Library Board, Brad Armstrong - Friends of the Logan Library

BUSINESS:

- The meeting was chaired by Tavia Smith; roll call was conducted by Debbie Ogilvie; the minutes for December were reviewed and approved.
- Robert Shupe expressed appreciation for Pat Sadoski for her service as a Logan Library Board member.
- Robert Shupe informed the board that Tavia Smith has been reappointed to the library board for a second term, and that Mayor Petersen is in the process of appointing a new board member to fill the current vacancy.
- Robert Shupe reported on plans for the 1990s Centennial Celebration on Saturday, January 16th.
- Robert Shupe reported that the "Outreach to Seniors" Advisory Council will meet on February 4th to brainstorm and explore viable options.
- Robert Shupe reported that the SirsiDynix migration went well and that most of the anticipated follow-up has been completed.
- Robert Shupe reported that Librarian Jason Cornelius is participating as a member of the Logan City Sesquicentennial planning committee, and that he is working with photographer Darrin Smith to create a historical photo gallery in the Virginia Hanson Special Collections Room.
- Robert Shupe reported that Jason Cornelius has been elected as a member at large on the Cache Valley Library Association executive committee.
- The board reviewed the monthly statistical report for December.
- Board assignments were made as follows: Trust Funds - unassigned; Board Policies - Robert Schmidt (pending); Advocacy and Legislation - unassigned; Long Range Planning - Crescencio Lopez Gonzalez; and Public Relations - Susan Kadlec. The board then approved the proposed calendar of meetings, at 5:30 PM on the 2nd Tuesday of each month.
- Chad Hutchings described the process of his becoming a member of the Utah State Library Board, and reported on some of the services offered by the State Library. He then passed on the question of what the State Library could stop, start, continue, and/or improve that would help the library, and expressed his intention to visit as many of the Northern Utah library boards as possible to request this information.
- Robert Shupe expressed his appreciation to the State Library board for asking these questions and to Chad Hutchings for being an active liaison. He requested that the library board consider adding these questions as a workshop discussion item and stated that the library management council will also be discussing the issue.

- Following Chad's presentation, thoughts that board members expressed included having the Cache Valley Library Association involved in making suggestions to the State Library board, as a representation of a bigger group than just one library; recognizing that the State library may be cash-poor but personnel-rich, and requesting more regular and frequent training or workshops on a variety of topics, including Interlibrary Loan.
- Robert Shupe reported that Mayor Petersen has set a goal to choose a location for a new library building during the coming year.
- Tavia reported that the library budget is in good standing.
- Tavia reported that the online book sale collected \$384.43 and the ongoing in-house book sale collected \$385.94 in December.
- Robert Schmidt (and Brad Armstrong) reported that the next Friends of the Library Quarterly Membership Meeting will be held on January 20th, at 7:00 PM in the Virginia Hanson Special Collections Room, and that the program will include a panel of members of the Latino Advisory Council.
- Robert Shupe (for Jeanne) reported that the library staff is still working on the re-write of Section 1.03: "Role Statements", and that the document should be ready for the board to review in the February meeting.
- Susan reported that the marketing committee is sending out press releases on a regular basis and that the library has a good relationship with the local media; the library's social media presence continues to expand; the decade READ poster program is continuing; the Latino Advisory Council has begun planning for Hispanic Heritage Month in September/October; Artists have been scheduled for all Gallery Walks in 2016; and the library's Main Street window display will feature Logan City's Sesquicentennial Celebrations.
- Crescencio explained to the board his plans to represent the Logan Library in his goals to speak to different local cultural groups and organize an exchange of culture through dance and music.
- The meeting adjourned at 7:30 PM. The next meeting is scheduled for February 9th, 2016 at 5:30 PM.