

**LOGAN LIBRARY
REGULAR BOARD MEETING MINUTES
13 OCTOBER 2015
5:30 PM**

MEMBERS PRESENT: Noelle Call, Pat Sadoski, Tavia Smith, Robert Schmidt, Susan Kadlec, Crescencio Lopez Gonzalez, Jeannie Simmonds - City Council

MEMBERS EXCUSED: Jeanne Sullivan

MEMBERS ABSENT: None

LIBRARY STAFF: Robert Shupe, Karen Clark, Debbie, Ogilvie, Laura Nelson, Sherrie Mortensen

VISITORS: None

BUSINESS:

- The meeting was chaired by Noelle Call; roll call was conducted by Debbie Ogilvie; the minutes for September were reviewed and approved.
- Noelle requested an executive session at the end of the board meeting. All board members present (Noelle Call, Pat Sadoski, Tavia Smith, Robert Schmidt, Susan Kadlec) agreed to meet in executive session.
- Laura Nelson and Sherrie Mortensen reported on their attendance at the Youth Services workshop. Sherrie Mortensen reported on her attendance at the Children's Literature Symposium and the Utah Library Association Fall Workshop.
- Robert Shupe reported on his attendance at the Mountain Plains Library Association, and informed the board that as Utah's representative in the 12 state region, he extended an invitation to MPLA to hold their conference in Utah again.
- Robert Shupe reported that Mayor Petersen has appointed him as a member of the Fine Arts Committee, which recently reviewed and allocated funds for grant applications.
- Robert Shupe apologized to the board members that he forgot to invite them to the Staff Development Day, which took place yesterday (October 12). Those board members who did attend found the Active Shooter Training from Police Chief Gary Jensen to be an excellent presentation.
- Robert Shupe informed the board that the anticipated SirsiDynix server migration will happen December 16th through December 18th, during which time the library will be able to provide only limited service.
- Robert Shupe reported on the 1950's Library Centennial Celebration on September 18th and on the successful and well received events for Hispanic Heritage Month.
- Robert Shupe distributed copies of and explained in more detail the background of the signed Cache Valley Storytelling Festival Agreement.
- Robert Shupe distributed the final report detailing the expenditure of the 2015 CLEF (Community Library Enhancement Fund) grant.
- Robert Shupe reported that he will be presenting jointly with Juan Lee, from the Utah State Library, at a North Region Library Trustee Training to be held here in the Jim Bridger Room on Saturday, October 24th.
- Robert Shupe informed the board that Kathy Carter has resigned as a part time Library Technical Assistant, that Robby Linton has been hired to fill her position, and that temporary Library Page, Tatjana Spencer, has been hired on a no longer temporary basis to fill Robby's vacant Part Time Library Page position.

- The board reviewed the monthly statistical report for September.
- Susan Kadlec reported that the New Building Committee has determined that events are a point where Robert Shupe needs to bring some facts before the mayor and wait for a response before proceeding further. She clarified that the previously approved Needs Assessment will still move forward.
- Jeannie Simmonds reported on the ongoing discussion between Logan City and the Cache County regarding the proposal of building a new library on County owned property in Downtown Logan, which included suggestions for reciprocal borrowing agreements between local libraries.
- Robert Shupe informed the board that he would welcome a conversation about reciprocal / cooperative lending within the valley and suggested it as a workshop item for next month's agenda.
- Pat Sadoski reported that the library has received a \$9,155.00 "Resource Sharing Grant" from the State Library for being a Net Lender of Interlibrary Loan materials.
- Tavia Smith reported that the online book sale collected \$56.27 and the ongoing in-house book sale collected \$437.45 in September.
- Robert Schmidt reported that the Friends of the Library are planning the 1960's Library Centennial Celebration events, including a showing of The Jungle Book and a civil rights presentation by Dr. Ross Peterson.
- Robert Schmidt reported that at the Friends Annual Membership Meeting tomorrow (October 14th) they will hold elections for new officers and vote on adopting some changes in their bylaws. He informed the board that depending on the results of the meeting he may be bringing a recommendation to the board that the library terminate their relationship with the Friends until they get things straightened out.
- Robert Shupe (for Jeanne Sullivan) reported that the library staff will need some more time to work on reviewing and possibly completely rewriting the Role Statements, and suggested that the board not spend a lot of time on this at present.
- Susan Kadlec presented the Marketing Committee report; The library's updated presence on social media is going well; suggestions have been made to use funds for target marketing via radio ads; lots of good feedback for Hispanic Heritage Month activities; and as part of the centennial celebration, the library participated in the USU homecoming parade.
- Crescencio Lopez Gonzalez distributed and reviewed a summary of comment topics from the survey with some of the more substantial comments included.
- The regular board meeting adjourned and the agreed upon Executive Session including Robert Shupe and the members of the Library Board convened at 7:55 PM. The next meeting is scheduled for November 10th, 2015 at 5:30 PM.