

**LOGAN LIBRARY  
REGULAR BOARD MEETING MINUTES  
8 SEPTEMBER 2015  
5:30 PM**

**MEMBERS PRESENT:** Noelle Call, Pat Sadoski, Jeanne Sullivan, Tavia Smith, Robert Schmidt, Susan Kadlec, Crescencio Lopez Gonzalez, Jeannie Simmonds - City Council

**MEMBERS EXCUSED:** None

**MEMBERS ABSENT:** None

**LIBRARY STAFF:** Robert Shupe, Karen Clark, Debbie Ogilvie

**VISITORS:** Brad Armstrong

**BUSINESS:**

- The meeting was chaired by Noelle Call; roll call was conducted by Debbie Ogilvie; the minutes for August were reviewed and approved.
- Robert Shupe reported on the completion of the building air conditioning repair, at just under \$7,000 with the invaluable help from the City Facilities team.
- Robert Shupe updated the board on the planned migration to Sirsi-Dynix hosted servers, which is anticipated in December and is expected to take three days, during which time the library will offer limited services.
- Robert Shupe reported on planned activities for Hispanic Heritage month, which include a Hispanic Heritage Festival on September 26th, hosting a Latino Photographer for the Gallery Walk on October 9th, and various other events throughout the month.
- Robert Shupe reported that the Friends of the Library were excited about the possibility of assisting with the Cache Valley Storytelling Festival and have drafted and submitted a Memorandum of Understanding to the Storytelling Institute.
- Robert Shupe reported that Hollie Dabb has been hired as a temporary Library Page, and that Nikki Garret has been temporarily assigned to cover the responsibilities of full time library technical assistant Kylee Wood, who is out on family medical leave.
- Robert Shupe reported on the completion of the 1940's and the plans for the 1950's Library Centennial Celebration Events.
- The board reviewed the monthly statistical report for August.
- Susan Kadlec reported on the recent meeting of the New Building Committee; She informed the board that one option on the table includes a donation of property from Cache County with the expectation that county residents would have free access to the new library in exchange.
- Robert Shupe asked for and received the board's approval for him to open discussion with Mayor Petersen about moving forward with a facility needs assessment.
- Pat Sadoski reported that the library budget is in good standing, (barring any more unexpected catastrophes).
- Tavia Smith reported that the online book sale collected \$374.39 and the ongoing in-house book sale collected \$706.85 in August.

- Robert Schmidt (with Brad Armstrong) reported on plans for the 1960's Library Centennial Celebration Event in conjunction with National Friends of the Library week in October. He also reported that the Friends of the Library's by-laws are being reviewed and tightened up to resolve some organizational growing pains.
- Jeanne Sullivan distributed copies of Board Policy Section 1.03: "Role Statements," which will be reviewed by the library staff and the library board over the next few months.
- Susan Kadlec reported on the activities of the Marketing Committee: the social media task force is now the social media committee; the library now has Twitter, YouTube, and Pinterest accounts as well as FaceBook; and posters have been distributed throughout town for the 'Never Google Solo' campaign.
- Crescencio Lopez Gonzalez distributed and reviewed preliminary results of the survey that was emailed to library card holders, 940 of whom have responded.
- The meeting adjourned at 6:50 PM. The next meeting is scheduled for October 13th, 2015 at 5:30 PM.