

**LOGAN LIBRARY
REGULAR BOARD MEETING MINUTES
14 JULY 2015
5:30 PM**

MEMBERS PRESENT: Noelle Call, Pat Sadoski, Jeanne Sullivan, Crescencio Lopez Gonzalez, Jeannie Simmonds - City Council

MEMBERS EXCUSED: Tavia Smith, Robert Schmidt, Susan Kadlec

MEMBERS ABSENT: None

LIBRARY STAFF: Robert Shupe, Karen Clark, Debbie Ogilvie

VISITORS: Katie Peikes, Joseph Anderson

BUSINESS:

- The meeting was chaired by Noelle Call; roll call was conducted by Debbie Ogilvie; the minutes for June were reviewed and approved.
- Robert Shupe reported on his attendance at the American Library Association Conference.
- Robert Shupe reported on the June 18th Centennial celebration event and shared plans for the July 18th event.
- Robert Shupe informed the board that Tatjana Spencer has been hired as a temporary Library Page.
- Robert Shupe provided background information about the problems with the air conditioning and the need to replace one of the compressors.
- Robert Shupe provided background information about why he is proposing a change at this time from a self-hosted server to a server hosted by SirsiDynix, Inc.
- Robert Shupe invited the board members to attend the Staff and Family Picnic on August 7th, and asked them to let him know within the next week if they are planning to come.
- The board reviewed the monthly statistical report for June.
- Robert Shupe provided more details about the replacement of the Trane Chiller, at a cost of \$18,018.85. After discussion, Noelle Call asked for a motion to authorize trust funds to pay for the air conditioning. Jeanne Sullivan so moved; Crescencio Lopez Gonzalez seconded; the motion passed unanimously.
- Robert Shupe distributed a document detailing the library's current relationship with and proposed new relationship with SirsiDynix, Inc., and explained the bottom-line request of up to \$20,530.00 to be approved from the library trust funds. Following discussion about service costs and possible discount to existing IT costs, Noelle Call asked for a motion to approve the request for money to be moved from the trust fund for this. Pat Sadoski so moved; Crescencio Lopez Gonzalez seconded; the motion passed unanimously.
- Jeanne Sullivan distributed an updated draft of the Programs Policy. Following discussion, the board agreed to make this an action item in August.
- Crescencio Lopez Gonzalez reported on his actions in regard to the document he distributed last month: "Libraries will Transition from a Center of Information to a Center of Culture", and informed the board that he will be concentrating mainly on evaluating and understanding what the patrons want, including creating a suggestion box to be placed in the library. The board agreed to continue discussion on this in future meetings.

- Noelle Call and Robert Shupe reported on a meeting they and Susan Kadlec were invited to attend with Mayor Petersen and City Economic Development Director, Kirk Jensen. Noelle stated that there was some discussion about possible locations and possible donors, not to be shared yet, and that clarification was made for minimum space requirements (50,000 sq ft), the estimated cost of a building (\$10 to \$12 million), and that additional staff would not be needed with more efficient technology and use of space.
- Noelle Call emphasized that the staff and board and volunteers need to have unified discussion points for when questions arise about why we need a new library. Robert Shupe reported for Susan Kadlec that the next focus of the New Building Committee is to develop these talking points.
- Pat Sadoski reported that other than the two items discussed earlier for payment out of the library trust fund, the old budget is being closed out and the library is currently operating on the new fiscal year budget.
- Robert Shupe reported for Tavia Smith that the online book sale collected \$206.64 and the ongoing in-house book sale collected \$445.00 in June.
- Robert Shupe reported for Robert Schmidt on activities of the Friends of the Logan Library, including attendance at their quarterly membership meeting; the success of their week-long book sale, which generated \$1,061.00; and their vote to fund three projects for the library: a 3D printer, new comfortable seating in the adult quiet zone, and the application to become a Designated Literary Landmark for May Swenson.
- Robert Shupe reported for Susan Kadlec on the activities of the Marketing Committee, including announcing teen programs at the high school; the formation of a marketing monitor task force to help Melanie create slides; meeting of the social media task force to explore creating YouTube, Twitter and Pinterest accounts in addition to FaceBook; a new outdoor sign for the East side of the building; plans for Hispanic Heritage month; lettering for interior windows; and the "Never Google Solo" project.
- The meeting adjourned at 7:00 PM. The next meeting is scheduled for August 11th, 2015 at 5:30 PM.