

**LOGAN LIBRARY
REGULAR BOARD MEETING MINUTES
14 APRIL 2015
5:30 PM**

MEMBERS PRESENT: Noelle Call, Pat Sadoski, Jeanne Sullivan, Tavia Smith, Robert Schmidt, Susan Kadlec, Jeannie Simmonds - City Council

MEMBERS EXCUSED: None

MEMBERS ABSENT: None

LIBRARY STAFF: Robert Shupe, Karen Clark, Debbie Ogilvie

VISITORS: Joseph Anderson

BUSINESS:

- The meeting was chaired by Noelle Call; roll call was conducted by Debbie Ogilvie; the minutes for March were reviewed and approved.
- Robert Shupe updated the board on the progress of appointing a new board member.
- Karen Clark reported on her attendance at the ILEAD leadership conference and briefly outlined her team and their chosen project.
- Robert Shupe and Karen Clark reported on plans for the upcoming Centennial Kick-Off Celebration, Community Fair, and Earth Day Celebration to be held on April 18th.
- Robert Shupe distributed invitations to the Staff Appreciation Dinner to be held on April 24th.
- Robert Shupe informed the board of the recent donation of the Robert S. Frost music collection.
- Robert Shupe informed the board that Brandon Holst has accepted a position at the Orem Library, and that Jaylene Blair has been hired to replace him as a full time Library Technical Assistant.
- The board reviewed the monthly statistical report for March.
- Robert Shupe distributed a revised proposed budget for fiscal year 2015-16, and reviewed the changes made. Following review, Jeanne Sullivan moved and Susan Kadlec seconded that the budget be approved as revised, including approval to use reserve funds as indicated. The motion passed unanimously.
- Robert Shupe distributed a proposal for Community Library Enhancement Funds (CLEF) grant expenditure. Following review, Pat Sadoski moved and Jeanne Sullivan seconded that the proposal be accepted. The motion passed unanimously.
- Robert Shupe distributed an updated revision of the "Public Services Policy". Following review, Susan Kadlec moved and Tavia Smith seconded that the policy be accepted as revised. The motion passed unanimously.
- Robert Shupe distributed an updated revision of the "Patron Behavior and Library Use Policy". During the discussion, it was decided that some points need to be reviewed by the City Attorney prior to being accepted as policy, particularly relating to display of weapons. This agenda item will remain an action item.
- Susan Kadlec reported on the meeting of the New Building Committee, and informed the board that the committee will occasionally be meeting with the mayor, the first time being on May 1st at 10:30 AM. Joseph Anderson raised the issue of public access to minutes and/or recordings of these meetings. Robert Shupe will investigate the matter.

- Pat Sadoski reported that the current library budget is in excellent standing overall.
- Tavia Smith reported that the online book sale collected \$353.65 and the ongoing in-house book sale collected \$614.35 in March. The board discussed sources and distribution practices for donations for the library book sales versus the Friends of the Library book store.
- Robert Schmidt and Robert Shupe reported that the current president of the Friends of the Library has stepped down and that Sheldon Miller is now the acting president. They also reported that the Friends of the Library book store will open officially on April 18th, and that the Friends will be holding a big book sale on May 1st and 2nd.
- Susan Kadlec reported on the ongoing activities of the Marketing Committee, commenting on the success of regularly sending out press releases, and displayed two new flags with the library's logo and the library's centennial logo.
- The meeting adjourned at 6:50 PM. The next meeting is scheduled for May 12th, 2015 at 5:30 PM.