

**LOGAN LIBRARY
REGULAR BOARD MEETING MINUTES
10 MARCH 2015
5:30 PM**

MEMBERS PRESENT: Noelle Call, Pat Sadoski, Jeanne Sullivan, Tavia Smith, Susan Kadlec, Jeannie Simmonds - City Council

MEMBERS EXCUSED: Robert Schmidt, (Timothy Ledna)

MEMBERS ABSENT: None

LIBRARY STAFF: Robert Shupe, Karen Clark, Debbie Ogilvie

VISITORS: None

BUSINESS:

- The meeting was chaired by Noelle Call; roll call was conducted by Debbie Ogilvie; the minutes for February were reviewed and approved.
- Robert Shupe informed the board that Timothy Ledna has accepted a job in Virginia and so has resigned from the library board.
- Robert Shupe reported on plans for the library's April 18th Centennial Celebration Kick-off Event and Community Fair, which now include an outdoor Earth Day venue.
- Robert Shupe reported that due to several staff changes at the State Library, the Library Trustee training scheduled for March 28th has been postponed until September or October.
- Robert Shupe reminded the board members of the upcoming Staff Appreciation Dinner on April 24th.
- Robert Shupe reported on Mitzi Sparks' progress contacting local care facilities to discuss the library's Homebound Service. He informed the board that he will be presenting the program to the Friends of the Library as a possible volunteer program for them to consider administering.
- Robert Shupe reported that Becky Smith applied for and was awarded a \$500.00 LSTA mini grant for displays and activities related to "Dia de los Niños, Dia de los Libros".
- Noelle Call reported that the Utah Humanities Grant which, as she explained in February is primarily for the transcription of oral histories, has been granted.
- The board reviewed the monthly statistical report for February; Robert Shupe pointed out the large increase in reference transactions and other service transactions and initiated discussion about the ongoing effort to accurately report what the library staff does to serve the patrons.
- Robert Shupe distributed a second draft of the proposed fiscal year 2015-16 Library Budget. Following review, Susan Kadlec moved and Jeanne Sullivan seconded that the budget be accepted as written. The motion passed unanimously.
- The board reviewed the updated "Public Services Policy", which will be an action item in the next meeting.
- The board reviewed and suggested additional changes to the updated "Patron Behavior and Library Use Policy", which will be an action item in the next meeting.
- Susan Kadlec reported that she is hoping to schedule a meeting of the New Building Committee in the near future. She also suggested that committee members could help at a 'New Building Survey' booth for the Community Fair on April 18th.

- Pat Sadoski reported that all finances are in line for the current fiscal year.
- Tavia Smith reported that the online book sale collected \$390.24 and the ongoing in-house book sale collected \$644.46 in February.
- Robert Shupe reported on the February Friends of the Library business meeting; they discussed the need to develop a budget and procedures for posting their bylaws and meeting minutes on the library's website, and ideas for speakers and a program for the quarterly meeting in April.
- Susan Kadlec reported on staff developed marketing ideas, including a staff member inviting a patron to display his kite collection in the children's area; two staff members developing a March Madness book edition program; and a staff member inviting a local artist to display his art for the Gallery Walk.
- Karen Clark reported that additional artists are beginning to contact the library for inclusion in future Gallery Walk displays.
- Noelle Call reminded the board of the upcoming folklore training on Monday, March 23rd.
- The meeting adjourned at 6:35 PM. The next meeting is scheduled for April 14th, 2015 at 5:30 PM.
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