

**LOGAN LIBRARY  
REGULAR BOARD MEETING MINUTES  
13 JANUARY 2015  
5:30 PM**

**MEMBERS PRESENT:** Pat Sadoski, Jeanne Sullivan, Tavia Smith, Robert Schmidt, Susan Kadlec, Timothy Ledna, Jeannie Simmonds - City Council

**MEMBERS EXCUSED:** Noelle Call

**MEMBERS ABSENT:** None

**LIBRARY STAFF:** Robert Shupe, Karen Clark, (Debbie Ogilvie excused)

**VISITORS:** None

**BUSINESS:**

- The meeting was chaired by Pat Sadoski; roll call was conducted by Karen Clark; the minutes for December were reviewed and approved.
- Under the Call to the Public, Pat initiated a discussion about ways to keep the board meetings shorter, including perhaps abbreviating staff conference attendance reports.
- New board member Timothy Ledna and new City Council representative Jeannie Simmonds were welcomed and introductions were made all around.
- Robert Shupe reported that the official appraisal of the art in the library has been completed, and that the next steps will be working on ways to better protect and preserve the art, beginning with the more valuable pieces. He also informed the board that the appraisal documents will be housed in Special Collections. Robert Schmidt suggested sharing this information with the Mayor and advocating a cataloged/inventoried city-owned art collection.
- Robert Shupe updated the board on plans for celebrating the 100th anniversary of the library in April 2016, with a kick-off event on April 18, 2015 and monthly activities throughout the 100th year.
- Robert Shupe updated the board on the status of purchasing the Acquisitions Module, and anticipates City Council approval on January 20th.
- Robert Shupe informed the board that the Mayor has approved the request to add additional handicapped parking closer to the library entrance, and that the Public Works department should be taking that project on.
- Robert Shupe reported on the information he provided to the Mayor for the State of the City address, and called attention to the goal in 2015 for adding part time employee raises to the library budget.
- Robert Shupe reported that he has again been on the steering committee and will be serving as a Mentor for "ILEAD" (Innovative Libraries Explore Apply and Discover), and that Karen Clark has been admitted as a participant this year.
- Robert Shupe distributed a handout stating the mission of and listing this year's membership on the Staff Association Council, and explained briefly what the council does.
- Robert Shupe explained what the Cache Valley Library Association (CVLA) is and encouraged the board members to join and participate.
- Robert Shupe informed the board that the library will be hosting and co-sponsoring a reference librarian training with RASRT - a division of the Utah Library Association (Reference and Adult Services Roundtable).

- Robert Shupe forwarned the board that we will be taking a board photo during the February board meeting.
- Robert Shupe reported on discussion with the Mayor and other department heads about closing city offices the day after Christmas, and explained his arguments for keeping the library open. As a matter of interest, he reported the patron exit count for the day before Christmas and the two days after Christmas: 287, 375, 512 respectively.
- The board reviewed the monthly statistical report for December.
- The board elected Pat Sadoski as Vice Chair for 2015. Board assignments were made as follows: Trust Funds - Tavia Smith; Board Policies - Jeanne Sullivan; Advocacy and Legislation - Robert Schmidt; Long Range Planning - Timothy Ledna; and Public Relations - Susan Kadlec. The board then approved the proposed calendar of meetings, at 5:30 PM on the 2nd Tuesday of each month.
- Robert Shupe distributed edited copies of the Library Long Range Plan, Role #1, as discussed during previous meetings. Timothy requested the addition of CVLA as a potential partner. Following review, Susan Kadlec moved that the role be approved as amended. Tavia Smith seconded. The motion passed unanimously.
- Susan Kadlec requested that the new building committee meet for a few minutes directly following the board meeting.
- Robert Shupe reported on the status of the library budget and the board briefly discussed the purpose and restrictions of using the Library Trust Fund.
- Tavia Smith reported that the online book sale collected \$529.48 and the ongoing in-house book sale collected \$413.83 in December.
- Robert Schmidt reported that the Friends will hold their quarterly membership meeting on January 15th, and that this year's leadership appears to be well focused, with a very strong programming schedule. He also reported that they are looking forward to getting their book store organized.
- Jeanne Sullivan reported that review of the "Public Services Policy" and the "Patron Behavior and Library Use Policy" has been postponed until next month.
- Susan Kadlec reported that the Marketing Committee discussed the improved press coverage, and drew the board's attention to the inclusion of the library board agenda and an article on Teen Tuesday in today's paper.
- Pat Sadoski initiated discussion about developing more programming for Seniors. Timothy Ledna suggested that the USU Summer Citizen program would be a good place to go for ideas.
- The meeting adjourned at 6:45 PM. The next meeting is scheduled for February 10th, 2015 at 5:30 PM.