

**LOGAN LIBRARY  
REGULAR BOARD MEETING MINUTES  
9 DECEMBER 2014  
5:30 PM**

**MEMBERS PRESENT:** Chad Hutchings, Noelle Call, Jeanne Sullivan, Pat Sadoski, Tavia Smith, Susan Kadlec, Gene Needham - City Council

**MEMBERS EXCUSED:** Robert Schmidt

**MEMBERS ABSENT:** None

**LIBRARY STAFF:** Robert Shupe, Karen Clark, Debbie, Ogilvie, Sherrie Mortensen

**VISITORS:** Joseph Anderson, Liz Stewart, US Government students from InTech Collegiate High School

**BUSINESS:**

- The meeting was chaired by Chad Hutchings; roll call was conducted by Debbie Ogilvie; the minutes for October were reviewed and approved.
- Under the Call to the Public, Joseph Anderson asked that the Library Board and the City consider relocating the handicapped parking spaces to a closer location. Robert Shupe agreed to explore the issue and report back.
- Under the Call to the Public, Chad Hutchings made a suggestion for Monday Movie night, to offset the seating. Also, one of the visiting students asked about options for controlling the popcorn that gets taken into the teen area during the movie.
- Robert Shupe informed the board that Noelle Call and Jeanne Sullivan have been reappointed to the board for second terms, and that Timothy Ledna has been appointed as a board member to replace Chad Hutchings, who completes his second term this meeting.
- Sherrie Mortensen reported on her recent attendance at the Mountain Plains Library Association Conference, and shared some new ideas for 'make-do' maker spaces. Robert Shupe also reported on his attendance and stated that the two main goals for staff attending these trainings are to bring ideas back to the library and to inspire the staff.
- Robert Shupe reported that Lois Price, as Liaison with Tom Alder, anticipates that the appraisal of the art in the library will be completed by the time of the next board meeting.
- Robert Shupe distributed copies of the Centennial Committee discussion list as of October 17th 2014 and invited board members to share ideas.
- Robert Shupe reported on his discussions with the city attorney for developing a library policy regarding nursing mothers. The resulting statement, "The library supports a woman's right to breastfeed her infant in public areas as provided by State Statute," will be included under the patron behavior and use policy 2.13, which will be updated in the near future.
- Robert Shupe reported that the library has again achieved the status of 'Quality Library' in the certification renewal process. Chad suggested that the standards and the letter from the State Library granting quality status should be added to the library website.
- The board reviewed the monthly statistical reports for October and November.
- Robert Shupe distributed an updated draft of the "New Building Committee Charge and Guidelines". Susan Kadlec moved to approve the draft as written. Jeanne Sullivan seconded. The motion passed unanimously.

- Robert Shupe proposed that the board consider an approval of funds from the "Library Trust Account" to purchase the Acquisitions Module from SirsiDynix, in the amount of \$6,510.00. Following discussion, Pat Sadoski moved to approve the proposal. Susan Kadlec seconded. The motion passed unanimously.
- Robert Shupe proposed that the board consider adopting a procedure to elect the board Chair and Vice Chair during the December meeting rather than the January meeting. Following discussion, Jeanne Sullivan moved that the procedure be adopted. Pat Sadoski seconded. The motion passed unanimously, and Noelle Call was subsequently elected as the Chair for 2015.
- Robert Shupe shared a suggestion from the board of the Friends of the Library that a Friends board member be included on the Library board as an "Ex Officio" member. Following discussion, the board decided not to follow through on this suggestion, but to encourage Friends board members to attend as members of the public, as it is a public meeting.
- Susan Kadlec reported that no library staff members have as yet shared any ideas for the new library. She informed the board that she plans to schedule a New Building Committee meeting next month. Chad Hutchings reported that he has received some good information on where to look for financing.
- Noelle Call reported on the status of the library budget.
- Tavia Smith reported that the online book sale collected \$349.58 in October and \$236.73 in November; the ongoing in-house book sale collected \$364.95 in October and \$276.35 in November; and that the current total of the the library trust fund is well over \$800,000.00.
- Robert Shupe reported for Robert Schmidt that the board for the Friends of the Library has met once since the last board meeting and has since resolved some confusion about terms of office for newly elected officers. Chad Hutchings reported that the 501c3 status has been granted and that the Friends of the Library is now able to receive tax-deductible donations. Debbie Ogilvie shared that the sale of the remaining Friends book sale books generated \$3,696.00 (at \$.15/lb).
- Jeanne Sullivan asked that the review of the Public Services Policy be continued to the next meeting.
- Pat Sadoski initiated discussion of the "Logan Library Long Range Plan, Role #1". Changes suggested include changing the target audience to simply say "Community members of all ages", and to include Local Media and USU under the potential partners. Several programming suggestions were made during discussion. This role with the proposed changes will be an action item in the next meeting.
- Robert Shupe, representing the library board, presented a plaque to Chad Hutchings in appreciation for his service on the library board.
- The meeting adjourned at 7:30 PM. The next meeting is scheduled for January 13th, 2015 at 5:30 PM. (Noelle Call, who will not be able to attend, has appointed Pat Sadoski to chair that meeting.)