

**LOGAN LIBRARY  
REGULAR BOARD MEETING MINUTES  
14 OCTOBER 2014  
5:30 PM**

**MEMBERS PRESENT:** Chad Hutchings, Noelle Call, Jeanne Sullivan, Pat Sadoski, Tavia Smith, Robert Schmidt, Susan Kadlec

**MEMBERS EXCUSED:** None

**MEMBERS ABSENT:** Gene Needham - City Council

**LIBRARY STAFF:** Robert Shupe, Debbie Ogilvie, Sherrie Mortensen, Joseph Anderson, (Karen Clark Excused)

**VISITORS:** None

**BUSINESS:**

- The meeting was chaired by Chad Hutchings; roll call was conducted by Debbie Ogilvie; the minutes for September were reviewed and approved.
- Under the Call to the Public: Pat Sadoski reported that the showing of the documentary "Alive Inside" (which she invited the board to attend) filled the auditorium. Noelle Call reported that Randy Williams (USU Folklore Department) is excited about helping the library with a living history project in conjunction with the upcoming Library Centennial anniversary celebration.
- Sherrie Mortensen reported on her attendance at the Utah Library Association Youth Services workshop. One idea that the library might look into implementing is the formation of a Tech Club (or Minecraft Club).
- Joseph Anderson reported on his attendance at the Utah Library Association Fall Workshop. He shared what some other Utah libraries have done with study spaces and programming, and said he learned more about behind the scenes aspects of adult programming. Joseph's report sparked a discussion about the need for clearly defined policy about nursing mothers, and Chad Hutchings asked Robert Shupe to look into that.
- Robert Shupe reported that Lois Price, as Liaison with Mr Alder, is working on collecting more information and data for him about the art in the library.
- Robert Shupe reported on the library's activities for Hispanic Heritage Month, namely participation at the Hispanic Health Fair and in-house library events of children's crafts, salsa dancing, piñata decorating, live hispanic music at the Gallery Walk, and a dress-up El Chavo party. He reported that these events not only drew participation from the Hispanic Community, but also created some buzz about things going on at the library.
- Robert Shupe reported on the Staff Development Day held on Columbus Day, including a Customer Service presentation by Mary Bushing, basic CPR training and instruction in the use of our new AED unit by the Logan City Paramedics, and team building / team-mate awareness activities. Based on the feedback forms submitted, he will be recommending that the board approve this event again next year.
- Robert Shupe reported that a covered bike rack is going to be installed near the southwest corner of the building, between the dumpsters and the handicapped parking.
- Robert Shupe informed the board that the LSTA grant report he recently submitted for the Digital Media Lab expressed his reluctance in accepting the grant without the requested portion for additional staff to handle the training for the new equipment. He further informed the board that all the equipment has been purchased and that staff members have been invited to experiment and learn how to use it and then help develop the usage plan. Robert Shupe also distributed a summary of the expenditure of the CLEF grant received in April.

- The board reviewed the monthly statistical report for September. Pat Sadoski asked about participation in the Homebound Program, and suggested that perhaps it needed to be made more simple. After a short discussion, it was suggested that perhaps more marketing was needed as well, with maybe a table/booth at the County Fair and/or the 24th of July celebration at Willow Park.
- Susan Kadlec reported that Tavia Smith and Robert Schmidt have agreed to serve as the additional board members on the New Building Committee, and that Jeanne Sullivan's husband has agreed to fill one of the designated community member positions. Suggestions for the other community member position were discussed.
- Robert Shupe distributed a draft outline of the New Building Committee Charge and Guidelines. Changes were suggested and Chad asked for a motion to make this an action item in the next meeting. Jeanne so moved; Susan seconded. The motion passed unanimously.
- Several board members shared their respective visions of what a new library should include. Following discussion, it was decided that this item will be left on the agenda perpetually, with limited discussion time, and that details of the discussion will be maintained as an ongoing electronic document, as well as being fully included in the board meeting minutes.
- Susan Kadlec: There will always be a role for printed books, so a good part of the recommended 70,000 square feet should be dedicated to print books. It would be great if we could expand the number of computers available for our patrons, and perhaps the number of devices as well, depending on usage. We need to have wireless access in every part of the library. There should be at least as many meeting rooms as we currently have, and hopefully a larger room than the Jim Bridger Room.
- Chad Hutchings: We need to be adaptable for new technology as it comes, particularly as regards re-routing power and other cables. There should be plenty of space for the stacks, and they should be expandable. There should be many study carrels (which could perhaps be a source of funding through donation recognition). There should be plenty of open space with couches and reading areas, an atrium with art (multiple story if possible), at least one fireplace, and perhaps a water feature - like a portable water wall. Small personal study rooms, soundproofed; a room with a piano, room for a homework club. Photovoltaic solar power, which generates electricity even on cold, overcast days. He would like to see as many green ideas implemented as possible.
- Jeanne Sullivan: Important to concentrate on the children's area - exciting things can be done with color and space - open and accessible but also somewhat separated from the other areas of the library.
- Pat Sadoski: One thing to factor in is to make it absolutely ecologically sustainable and very very low on energy consumption; solar on the roof and whatever we can do to promote that because that should be a hallmark of a new building. We should be a model to the community for being green.
- Noelle Call reported that all library accounts are in good standing.
- Tavia Smith reported that the online book sale collected \$146.14, and the ongoing in-house book sale collected \$264.31 in September.
- Robert Shmidt reported on the Friends of the Library: the book sale has raised around \$12,000; new officers have been elected for next year, and the bylaws tweaked to specify a president-elect position for the vice president; Jeff Davis, a Library Building Design Certified architect, presented to the Friends on what to think about in library design.
- Robert Shupe reported that he and Jeff Davis met with Mayor Petersen prior to the Friends of the Library meeting, and that the mayor asked Robert to report on Jeff's presentation to the Friends in the weekly Executive Committee Meeting.
- Jeanne Sullivan distributed copies of the existing "Public Services Policy" for review and discussion in the next meeting.
- Susan Kadlec reported on the Marketing Committee, including ongoing publicity, the positive reception of the Book Selfie project, plans for new signage/lettering on the east side of the building, the READ poster program,

the Hispanic Heritage month activities, and upcoming help with maker spaces from the Chamber of Commerce. She also reported on the new public input page for building ideas and her need to be kept in the loop as the chair of the "New Building Committee".

- Pat Sadoski reminded the board members to dig out and review the "Logan Library Long Range Plan, Role #1" for discussion in the next meeting.
- The meeting adjourned at 7:35 PM. There will be no meeting in November, as the second Tuesday falls on Veteran's Day. The next meeting is scheduled for December 9th, 2014 at 5:30 PM.