

**LOGAN LIBRARY  
REGULAR BOARD MEETING MINUTES  
12 AUGUST 2014  
5:30 PM**

**MEMBERS PRESENT:** Chad Hutchings, Noelle Call, Jeanne Sullivan, Pat Sadoski, Tavia Smith, Robert Schmidt, Susan Kadlec, Gene Needham - City Council

**MEMBERS EXCUSED:** None

**MEMBERS ABSENT:** None

**LIBRARY STAFF:** Robert Shupe, Karen Clark, Debbie Ogilvie, Sherrie Mortensen, Kathy Carter, Jason Cornelius

**VISITORS:** None

**BUSINESS:**

- The meeting was chaired by Chad Hutchings; roll call was conducted by Debbie Ogilvie; the minutes for July were reviewed and approved.
- Kathy Carter and Sherrie Mortensen reported on their attendance at a recent Children's Literature Symposium.
- Jason Cornelius reported on his attendance at the recent American Library Association Conference in Las Vegas.
- Robert Shupe reported that the library budget and the proposed tax levy increase were officially approved on August 5th, with no opposition in either of the public hearings.
- Robert Shupe reported on his findings regarding written appraisals of the art in the library, and stated his intention to pursue. He informed the board that following the appraisals, the next step will include how to better protect the more valuable pieces.
- Chad Hutchings presented again his idea of including an art gallery as part of a new library building. Robert Schmidt suggested that the library could volunteer to inventory and organize all of the artwork owned by the city in various locations.
- Robert Shupe reported that Mario Flores has been hired as a Full Time Building Custodian.
- Karen Clark reported on the success of the Gallery Walk on August 8th, with the library hosting art from the Cache Valley Chapter of the Utah Watercolor Society.
- Robert Shupe distributed invitations to the upcoming Library Staff and Family Picnic.
- The board reviewed the monthly statistical report for July.
- The board discussed the Proposal to Form a "New Building Committee", focusing on how the committee should interact with the city administration and be proactive in both identifying the library's needs and learning the city's plans. Following discussion, Susan Kadlec moved that a New Building sub-committee be formed, and Noelle Call seconded. Chad Hutchings requested that the bylaws of the committee be a discussion topic next month in case there are changes that the board wants to make in the structure of the proposal Robert Shupe presented.
- The board discussed the draft of the Logan Library Art Collection policy. Jeanne Sullivan suggested that the draft be an action item next month with the changes that were discussed. Susan Kadlec and Pat Sadoski seconded, and all were in favor.

- The board reviewed the draft of the Logan Library Long Range Plan. Pat Sadoski moved that it be accepted as amended. Noelle Call seconded. The motion passed unanimously.
- The board reviewed the revised draft of the Logan Library Marketing Plan. Robert Schmidt moved and Susan Kadlec seconded that it be an action item next month. The motion passed unanimously.
- Noelle Call reported on the ending amounts in the 2014 fiscal year budget, and Robert Shupe informed the board that the excess funds are placed into the Library's Reserve Account.
- Tavia Smith reported that the online book sale collected \$358.78, and the ongoing in-house book sale collected \$566.55 in July.
- Robert Schmidt reported on the activities of the Friends of the Logan Library, including the status of their 501c3 application and the disposition of a very large donation of books and AV materials. Robert Shupe informed the board that, contingent on the Friends of the Library support for this project, the donation will be accepted by the library and then passed on to the Friends, and reported on steps being taken to accommodate selling the items.
- Susan Kadlec reported on the activities of the Marketing Committee, including new signage completed and anticipated, plans for the next READ poster, participation in the Hispanic Health fair in September, and positive contacts established with the university.
- The meeting adjourned at 7:30 PM. The next meeting is scheduled for September 9th, 2014 at 5:30 PM.