

**LOGAN LIBRARY  
REGULAR BOARD MEETING MINUTES  
8 JULY 2014  
5:30 PM**

**MEMBERS PRESENT:** Chad Hutchings, Noelle Call, Jeanne Sullivan, Pat Sadoski, Tavia Smith, Susan Kadlec,  
Gene Needham - City Council

**MEMBERS EXCUSED:** Robert Schmidt

**MEMBERS ABSENT:** None

**LIBRARY STAFF:** Robert Shupe, Karen Clark, Debbie Ogilvie

**VISITORS:** Joseph Anderson

**BUSINESS:**

- The meeting was chaired by Chad Hutchings; roll call was conducted by Debbie Ogilvie; the minutes for June were reviewed and approved.
- Under the Call to the Public, Chad Hutchings reported that he had encouraged his sons and several other boys to attend Teen Tuesday activities, and that their reports were nothing but good.
- Debbie Ogilvie reported on her attendance at the recent American Library Association Conference in Las Vegas.
- Robert Shupe reported that the library budget and the proposed tax levy increase have been tentatively approved by the City Council, that the library has begun operating under the new budget, and that official approval is pending the City Council meeting on August 5th.
- The board discussed the importance of regular contact with the City Council, particularly when building plans start to become more concrete.
- Robert Shupe reported that the Utah Director of Arts responded to his email and referred him to Tom Alderwood as a resource for arranging appraisals of the art in the library.
- Robert Shupe reported that the Logan Library Centennial Committee had a very good initial brainstorming session, and that the next meeting is scheduled for Friday, July 18th, at 8:30 AM.
- Robert Shupe reported that Breanna VanDyke has been hired as a full time Library Technical Assistant to fill the vacancy left when Katrina Farrow was promoted.
- Robert Shupe reported that the Utah Library Association has voted to provide free memberships for all public library trustees, on a temporary trial basis.
- Robert Shupe reported that the State Library re-certification process has been completed, and that he believes the Logan Library will again qualify to be named a 'Quality Library'.
- Robert Shupe reviewed the monthly statistical report for June. Debbie Ogilvie provided updated statistics for the teen and adult summer reading participation: teens - 338, adults - 151.
- The board reviewed the proposed changes to the Vision and Values Statements draft. Susan Kadlec moved and Pat Sadoski seconded that the first bullet point under the Values section be removed, reasoning that the values stated in the ALA Library Bill of Rights (the fifth bullet point) are inclusive of the values in the US Constitution and Bill of Rights. The motion passed unanimously. Noelle suggested that the fifth bullet be moved to become the first, which was agreed upon.

- Following discussion, Susan moved and Jeanne seconded that the Logan Library Vision and Values statements be approved as amended. The motion passed unanimously.
- The board began discussion of the Logan Library Marketing Plan draft. Several suggestions were made for order of importance and inclusion of important content. Susan moved, and Jeanne seconded to continue the discussion in the next meeting. The motion passed unanimously.
- During discussion of the Marketing Plan, Gene Needam advocated for expansion and renovation of the current library building as a better option than sharing a new building with retail space. The board reported on previous studies regarding renovation and assured him that sharing retail space is not a direction the library wants to go.
- Robert Shupe asked the board to consider forming a subcommittee of two or three members, along with Karen Clark and himself, to start formalizing and preparing information, documents, reports, anything useful in preparation for current and future discussions of what a new library building should include and look like. Chad Hutchings requested that he prepare a proposal defining the committee's purpose and goals as a workshop item next month.
- Noelle Call reported that the final fiscal year-end reports are not yet complete, but that no problems are anticipated. She also reported that purchasing of supplies and collection materials for the new budget year has begun.
- Tavia Smith reported that the online book sale collected \$525.95, and the ongoing in-house book sale collected \$432.95 in June.
- Robert Shupe reported that the Friends of the Library has decided to continue meeting monthly, with special emphasis on Quarterly Meetings which would include guest speakers. He informed the board that he had volunteered to be the first guest speaker, to begin public discussion of the future of the Logan Library. The monthly meetings between these will be focused more as business meetings.
- Robert Shupe reported that the Friends would be very willing to accept a recently offered donation of more than 30,000 used books and dvds, and that they asked for some time to work out the details of how to manage them, preferably until October 1st.
- Jeanne Sullivan distributed copies of a draft Logan Library Art Collection policy, which will be a workshop item next month.
- Susan Kadlec reported that the Marketing Committee will meet next on Friday, July 11th.
- Pat Sadoski distributed copies of the revised draft introduction for the Logan Library Long Range Plan, which will be a workshop item next month.
- The meeting adjourned at 7:30 PM. The next meeting is scheduled for August 12th, 2014 at 5:30 PM.