

**LOGAN LIBRARY
REGULAR BOARD MEETING MINUTES
10 JUNE 2014
5:30 PM**

MEMBERS PRESENT: Chad Hutchings, Noelle Call, Pat Sadoski, Tavia Smith, Robert Schmidt, Susan Kadlec

MEMBERS EXCUSED: Jeanne Sullivan, Gene Needham - City Council

MEMBERS ABSENT: None

LIBRARY STAFF: Robert Shupe, Karen Clark, Debbie Ogilvie, Natalie Gregory, Laura Nelson, Jason Cornelius

VISITORS: Liz Stewart, Joseph Anderson

BUSINESS:

- The meeting was chaired by Chad Hutchings; roll call was conducted by Debbie Ogilvie; the minutes for May were reviewed and approved.
- Under the Call to the Public, Pat Sadoski shared an article about the new Marmalade branch of the Salt Lake City Public library. Upon request, Debbie Ogilvie agreed to digitize the article and provide it electronically.
- Natalie Gregory, Laura Nelson, and Jason Cornelius reported on their attendance at the Utah Library Association annual conference.
- Robert Shupe reported on the status of promoting the Homebound Service.
- Robert Shupe reported that there is no Gallery Walk in June because of Summerfest, and that the library will be participating in the next Gallery Walk which will be on August 8th.
- Robert Shupe reported that he has recently emailed the Utah Director of Arts and Museums requesting help and/or information for getting appraisals done and for protecting and preserving the art in the library, and also inquiring about grant availability for this project.
- Robert Shupe reported that the Logan Library Centennial Committee will hold their first meeting on June 25th to begin brainstorming ideas for celebrating the 100th anniversary of the library.
- Robert Shupe reported that Katrina Farrow has been hired as a full time Associate Librarian to fill the vacancy left by Angela Hess, who has decided to stay home with her baby; that Mitzi Sparks has been hired as a part time Library Technical Assistant to fill the vacancy left by Keri Alder, who has recently graduated and relocated to a degree-related job in Salt Lake; and that Marissa Olson has been hired as a Library Page to fill the vacancy left by LuAnn Nielson as reported last month.
- Robert Shupe reported on his presentation to the City Council for the Budget workshop on May 27th. He informed the board that one item that was not passed on to the city council by the mayor was the funds to hire a part-time library trainer. He also reported that the City Council will conduct the first of two public hearings on June 17th regarding the proposed library tax levy increase.
- Chad Hutchings, Robert Schmidt, and Robert Shupe reported their impressions of the situation after meeting with the mayor regarding the disposition of the current library facility. They felt that the meeting went well, and that an open dialogue will continue. Robert Schmidt suggested that the board should make some concrete decisions regarding what is wanted or not in a new facility so if questions arise they can be answered quickly.
- In the board's follow-up discussion, Pat Sadoski commented on the beauty of the facilities at the city dump; Chad Hutchings quipped, "They have a pretty dump, why do we have a dumpy library?"; and Robert Schmidt wondered if the library was to be an anchor or an afterthought in the developers' plans.

- Robert Shupe distributed copies for those who didn't bring theirs of the Vision and Values Statements draft, and shared staff feedback to not add the phrase 'incorporated herein by reference'. Susan moved that the document be an action item next month; Noelle seconded; the motion passed unanimously. Robert Schmidt questioned the inclusion of the ALA Bill of Rights and the US Constitution and Bill of Rights without any reference to the State Constitution and Bill of Rights. Further discussion is expected next month.
- Robert Shupe distributed copies for those who didn't bring theirs of the Logan Library Marketing Plan draft revision. The board agreed to keep this document as a workshop discussion item for another month.
- Noelle Call reported that the library budget is in good standing in this last month of the fiscal year.
- Tavia Smith reported that the online book sale collected \$416.58, and the ongoing in-house book sale collected \$539.85 in May.
- Robert Schmidt reported on the Friends of the Logan Library, including their application for non-profit status, their decision to apply for a Logan City business license, the success of their Lunch & Learn lecture series, and their ongoing discussion of membership levels. Robert Shupe informed the board that the space recently vacated by the City Credit Union has been designated for use by the Friends.
- Susan Kadlec reported on Marketing Committee activities, including discussion of press releases, the Social Media task force, the new and improved signage on the outside of the building, the decision to start rotating the READ posters from the hallway to other locations or storage, the activities of the Latino Advisory Council, updated emergency exit maps, Gallery Walk participation, the popularity of various library programs, and a decision to publish (mostly electronically) a quarterly newsletter. Robert Schmidt suggest loaning out the READ posters to other locations, such as schools.
- Pat Sadoski and Robert Shupe distributed a draft revision of the introduction to the Long Range Plan, which will be added as a workshop discussion item on next month's agenda.
- The meeting adjourned at 6:55 PM. The next meeting is scheduled for July 8th, 2014 at 5:30 PM.