

**LOGAN LIBRARY
REGULAR BOARD MEETING MINUTES
8 OCTOBER 2013
5:30 PM**

MEMBERS PRESENT: Chad Hutchings, Noelle Call, Joe Needham, Jeanne Sullivan, Pat Sadoski, Tavia Smith, Karl Ward - City Council

MEMBERS EXCUSED: Robert Schmidt

MEMBERS ABSENT: None

LIBRARY STAFF: Robert Shupe, (Karen Clark excused), Debbie Ogilvie

VISITORS: Joseph Anderson

BUSINESS:

- The meeting was chaired by Chad Hutchings; roll call was conducted by Debbie Ogilvie; the minutes for September were reviewed and approved.
- Robert reviewed the monthly statistical report for September, and the board discussed factors that could be contributing to some lower numbers, including economical trends, electronic devices, and population changes.
- Robert gave kudos to Jason Cornelius for being published in the Utah Library Association newsletter.
- Robert reported on his findings regarding the official name of the library, and what would be needed to change the name from Logan Library to Logan Public Library. He read out loud a proposed resolution to be presented for approval by the City Council, and Karl indicated his willingness to sponsor the issue if the board so desired. Discussion of the matter gave indication that the board didn't feel it was necessary to make the change.
- Following discussion of the proposed name change, Robert distributed copies of the draft mission statement revision as discussed in previous meetings. Chad asked for a motion to approve as presented, with the exclusion of 'Public' in the name of the library. Jeanne so moved. Pat seconded. The motion carried unanimously.
- Robert distributed copies of a draft resolution stating the board's preferences regarding the location of a new library; favoring first the city block where the current library is, and second a location on or very near main street; and not favoring a joint-use facility with Logan High School in the belief that it would not be in the best interests of current and future public library users.
- The board discussed the proposal, suggesting a few wording changes and the addition of the statement that the reasons why the joint-use facility was not favored can be found in the minutes for this (the October 8, 2013) board meeting. These reasons include difficulty of access, confusion about whether it is a public library or a school library and who is allowed to use it, conflict with parking and access for school events, location too far from the core of the city, and the difficulty to manage two entities in one without losing functionality.
- Following discussion, Joe proposed that the resolution be approved with the changes discussed. Jeanne seconded. The motion carried unanimously.
- Robert distributed draft copies of a new policy: 2.02.06 Privacy Regarding Use of the Library in General. Following discussion and with one wording change suggested, Jeanne moved that the policy be approved as discussed. Tavia seconded. The motion carried unanimously.
- Robert distributed the previously discussed draft revision of the Historical Development of the Long Range Plan. Following review, the board expressed interest in adding the date and location of the first library facility, and the issue was tabled.

- Chad invited the board members to bring up any issues for workshop discussion. Pat asked if the information given to each board member regarding their particular assignments could be sent with the agenda. Robert agreed to try. Chad and Robert encouraged the board members to take or make opportunities to discuss their board assignments with Robert if they wished, rather than waiting for written information.
- Noelle reported on the status of the library budget, and on the equipment purchased with the \$13,980 CLEF grant received from the State Library.
- Tavia reported that the online book sales collected \$189.79, and the ongoing in-house book sale collected \$261.00 in September.
- Joe distributed a list of suggested names for invitations to the Friends of the Library Kick-Off event on October 24th, and the board discussed additional names and plans for publicity.
- Robert (for Robert Schmidt) reported on the Marketing Committee. The board discussed suggestions for READ posters to connect with kids, including school principals, student body officers, sports teams, and offering a chance to be on a READ poster as a prize for various literary events.
- Pat informed the board that the current focus for review of the Long Range Plan is on the History statement, and that the next focus will be on the development of vision and values statements, after they are considered first by the library staff.
- The meeting adjourned at 7:25 PM. The next meeting is scheduled for November 12, 2013 at 5:30 PM.