

LOGAN LIBRARY
REGULAR BOARD MEETING MINUTES
11 JUNE 2013
5:30 PM

MEMBERS PRESENT: Chad Hutchings, Joe Needham, Jeanne Sullivan, Pat Sadoski, Karl Ward - City Council

MEMBERS EXCUSED: Noelle Call, Tavia Smith

MEMBERS ABSENT: None

LIBRARY STAFF: Robert Shupe, Karen Clark, Debbie Ogilvie, Jason Cornelius, Joseph Anderson

VISITORS: None

BUSINESS:

- The meeting was chaired by Chad Hutchings; roll call was conducted by Debbie Ogilvie; the minutes for May were reviewed and approved.
- Karen Clark, Jason Cornelius, Joseph Anderson, and Robert Shupe reported on their attendance at the Utah Library Association Conference.
- Robert reviewed the monthly statistical report for May. Karl noted that circulation is consistently lower this year than last year and wondered if the trend was something to worry about. Robert explained the common corollary between the general economy and library usage, and the board requested a graphical representation of the past few years' circulation statistics.
- Robert distributed a report detailing the recent acquisition via a State Library grant of 4 new early literacy computers for children.
- Robert distributed (the same) report detailing the planned usage of the CLEF grant funds, including a pilot project of developing a video game collection, additional laptops and e-readers, and large screen tv's to be mounted in the public areas in order to showcase current library programs and services.
- Robert reported that the current library budget continues to be in good order. He also reported that City Finance Director, Rich Anderson, has informed him the property tax projections from the county are lower than previously estimated, requiring a cut in the proposed 2013-14 budget. Upon further discussion with Rich, the building maintenance areas of the budget were reduced to cover the required cut.
- Robert reported that the online book sale collected \$555.32, and the ongoing in-house book sale collected \$252.50 in May.
- Joe acknowledged his acceptance to be the board liaison on the committee to start a Friends group, and reported that the first committee meeting will be held in July.
- Jeanne distributed the existing Special Collections policy for review and comparison to the draft Virginia Hanson Special Collections Policy that was distributed in the May meeting.
- Robert reported for the Marketing Committee that the READ Poster task force has been able to get Mayor Watts' photograph for a poster. He also reported the marketing committee's intent to be instrumental when the time comes for getting the word out about the Friends group.
- Pat initiated discussion about the introduction, history, mission statement, and community profile sections at the beginning of the long range plan. The board discussed including special collections in the mission statement, and suggested a display area dedicated to local history when the new building is planned. Robert noted that the

'history' section was not a history of the library, but rather a history of the development of the existing plan, and suggested changing the title to reflect that.

- The meeting adjourned at 7:10 PM. The next meeting is scheduled for July 9th, 2013 at 5:30 PM.