

**LOGAN LIBRARY
REGULAR BOARD MEETING MINUTES
11 DECEMBER 2012
5:30 PM**

MEMBERS PRESENT: Susan Kadlec, Chad Hutchings, Dixie Poole, Stacey Wright, Noelle Call, Karl Ward - City Council

MEMBERS EXCUSED:

MEMBERS ABSENT: Joe Needham

LIBRARY STAFF: Robert Shupe, Karen Clark, Debbie Ogilvie

VISITORS: Joseph Anderson

BUSINESS:

- The meeting was chaired by Susan Kadlec; roll call was conducted by Debbie Ogilvie; the minutes for November were reviewed and approved.
- Robert presented plaques to Dixie Poole and Susan Kadlec in appreciation for their many years of service on the library board.
- Robert reported that among the next steps regarding plans for a new building is to get some conceptual plans done, using money from the trust fund.
- Robert reviewed the monthly statistical report. Online usage was again very high and the board expressed interest in finding out what may have caused the increase.
- Robert reported that the Ronald K Jenkins reading room has now been officially designated as such, as per a former board decision.
- Robert informed the board of the new usage practices for the Logan History room, namely leaving it open to the public for a quiet reading/study area, and making the book club kit collection available for browsing.
- Robert reported on recent significant donations to the library; \$100.00 from Brian and Marsha Bailey as satisfied patrons, and \$250.00 from the Walmart Foundation in recognition of their employee, Samantha Mace, for her volunteer work here.
- Robert reported on the 'Kudos' program initiated in the Staff Association Council for recognition of staff service.
- Robert reported on his attendance at the OCLC Global Council, and explained briefly what OCLC is.
- Karen reported on her attendance at a week-long training for RDA cataloging.
- Robert distributed copies of the three finalist logo submissions for the board to vote. Following a preliminary vote, discussion, and a second vote, Chad moved that the board accept entry #25 as approved. Noelle seconded. The motion passed unanimously. The winning entry was submitted by Jami Strong of Tremonton.
- Robert informed the board that the City Council has rescheduled their January meeting to January 8th, and proposed that the library board move their January meeting to January 15th. Chad moved to do so, as a one-time change to avoid a clash with the City Council Meeting. Stacey seconded. The motion passed unanimously.
- Chad reported that midway through the budget year, the library is financially sound. He also reported on the balance of the trust fund.

- Dixie reported that the online book sales collected \$598.00 and the ongoing in-house book sales collected \$292.30 in November.
- Stacey reported, for the Marketing Committee, that they hope to have the first Read poster out soon; that they have narrowed the choice of fonts for library signage down to five; and that the library has a new, much nicer informational brochure, which includes a version of the now finished interior map of the library.
- Noelle reported that the staff e-reader training for Apple iPads has been completed, and that training for the Barnes & Noble Nook devices will begin next week. She also reported that there have been no major problems or issues reported in regard to public use of the electronic devices available for checkout, and that this new service has been well received by the public.
- The meeting adjourned at 6:35 PM. The next meeting has been re-scheduled for January 15th, 2013 at 5:30 PM.