

**LOGAN LIBRARY
REGULAR BOARD MEETING MINUTES
14 AUGUST 2012
5:30 PM**

MEMBERS PRESENT: Susan Kadlec, Chad Hutchings, Dixie Poole, Joe Needham, Stacey Wright, Nick Eastmond, Noelle Call

MEMBERS EXCUSED: Karl Ward - City Council

MEMBERS ABSENT: None

LIBRARY STAFF: Robert Shupe, Karen Clark, Debbie Ogilvie, Laura Nelson

VISITORS: Joseph Anderson

BUSINESS:

- The meeting was chaired by Susan Kadlec; roll call was conducted by Debbie Ogilvie; the minutes for July were reviewed and approved.
- Laura Nelson reported on her attendance at the BYU Books for Young Readers Symposium.
- Robert reviewed the monthly statistical report for July.
- Robert distributed an illustration of the proposed book-drop relocation and the board discussed traffic considerations.
- Robert distributed copies of the Staff Association Council member list and guidelines.
- Robert shared a message from Rich Anderson, the city finance director, regarding how and where the Library trust funds are invested.
- Robert informed the board that the library is now able to accept credit and debit cards.
- Robert distributed flyers for an upcoming library program: Explore Bridgerland's Trails.
- Robert distributed copies of the Computer Use Policy with the proposed changes. Following discussion, Chad moved that the policy be approved as written. Nick seconded. The motion passed unanimously.
- Robert distributed copies of the resolution to give written consent that the State Alcoholic Beverage Control Commission grant a variance to the community location proximity requirements (as requested by Jack's Wood Fired Pizza). Chad moved that the board approve the resolution as written. Joe seconded. All seven board members were present and voted in favor.
- Robert distributed copies of the Logan Library Logo Contest rules and rubric. The board discussed providing more specific details concerning the judging process, and the suggestions that were made last month regarding recognition for the winner. Chad moved that the board give their blessing with the changes suggested. The motion passed unanimously.
- Chad reported on the status of the library budget.
- Dixie reported that the online book sales collected \$570.32 and the ongoing in-house book sales collected \$182.85 in July.
- Nick invited comment on the article that was provided to the board as per his suggestion in the last meeting.

- Robert asked the board to consider a policy change to allow patrons to check out materials without their library card, and distributed an explanation of the reasons and some suggested criteria for verifying the patron's identity. Following discussion, the board agreed that a trial period could be allowed, both for checking items out and for using the public computers, before a policy change is decided.
- Stacey distributed a draft copy of the Logan Library Marketing Plan and asked that the board vote on it in the next meeting.
- Robert reported on his discussions with Mayor Watts regarding the first goal on the marketing plan, to promote the vision and help secure the support and funding for a new library building. The board agreed to invite the mayor to attend the September board meeting for further discussion.
- Noelle reported on the equipment purchased with the CLEF grant.
- The meeting adjourned at 7:25 PM. The next meeting is scheduled for September 11th, 2012 at 5:30 PM.