

**LOGAN LIBRARY
REGULAR BOARD MEETING MINUTES
10 JULY 2012
5:30 PM**

MEMBERS PRESENT: Susan Kadlec, Chad Hutchings, Dixie Poole, Stacey Wright, Nick Eastmond, Noelle Call, Karl Ward - City Council

MEMBERS EXCUSED: Joe Needham

MEMBERS ABSENT: None

LIBRARY STAFF: Robert Shupe, Karen Clark, Debbie Ogilvie, Rachel Anderson

VISITORS: Melanie Liechty, Joseph Anderson, Julie and Jack from Jack's Wood Fired Pizza, Mike Taylor

BUSINESS:

- The meeting was chaired by Susan Kadlec; roll call was conducted by Debbie Ogilvie; the minutes for May and June were reviewed and approved.
- Mike Taylor brought a request before the board to allow check out with a drivers license. The board briefly discussed the factors that led to the decision to require a library card, and agreed to revisit the policy.
- The board presented a plaque to Melanie Liechty in recognition of 35 years of service to the Logan Library.
- Robert reviewed the monthly statistical report for June, and announced that the total circulation for the first half of the year was over 500,000.
- Robert distributed a draft of the mission statement for the Staff Association Council. Susan suggested including a representative from the library volunteers.
- Robert informed the board that the Library is officially a Certified library of the State of Utah, and reviewed some of the requirements to become so. He also reported that he has applied for the status of a Quality Library. He explained that certification is required for some grant eligibility.
- The board reviewed the proposed change in wording of the Computer Use policy, and after discussion, suggested including 'unauthorized access' and 'hacking' to make the policy stronger and more clear.
- The board discussed the request from Jack's Wood Fired Pizza to grant a variance to the community location proximity requirements. Robert distributed a draft resolution for a vote, which will be taken in the next meeting.
- Chad reviewed the year to date and month to date budget amounts, and reported that the library closed the 2011-12 fiscal year in the black.
- Dixie reported that the online book sales collected \$576.92 and the ongoing in-house book sales collected \$188.05 in June. She also distributed copies of the trust fund balance report.
- Susan informed the board of discussion in the marketing committee to possibly tap into the trust fund for equipment to create local celebrity READ posters.
- Nick described an article about the controversy of publishers and e-content for libraries. He suggested attaching the article to the minutes and provided a copy for that purpose.
- Stacey reported on the marketing committee activities and distributed copies of the Library Logo Contest Rules and Contest Rubric. Dixie suggested re-wording the prize description to be more positive, and some specific options for recognition were voiced.

- Noelle reported on the equipment purchased with the CLEF grant: microfilm scanning equipment and licenses; AWE children's computers and licenses; and iPads, Nooks, Kindles, and Laptops for staff training and eventual circulation. The board briefly discussed ramifications of circulating these types of items.
- The meeting adjourned at 6:40 PM. The next meeting is scheduled for August 14th, 2012 at 5:30 PM.