

LOGAN LIBRARY
REGULAR BOARD MEETING MINUTES
12 JUNE 2012
5:30 PM

MEMBERS PRESENT: Susan Kadlec, Dixie Poole, Noelle Call

MEMBERS EXCUSED: Chad Hutchings, Joe Needham, Stacey Wright, Nick Eastmond, Karl Ward - City Council

MEMBERS ABSENT: None

LIBRARY STAFF: Robert Shupe, Karen Clark, Debbie Ogilvie

VISITORS: Joseph Anderson, Representatives from Jack's Wood Fired Pizza: Julie, Ryan Wilkes, Bryan

BUSINESS:

- The meeting was chaired by Susan Kadlec; roll call was conducted by Debbie Ogilvie
- Upon review of the minutes for the previous meeting, Dixie suggested including Craig Neilson's last name in the third bullet point.
- The minutes for May could not be approved as there were not enough board members present to form a quorum.
- Robert reviewed the monthly statistical report for May.
- Robert reported on the Library Trustee Training held in the library on June 9th.
- Robert reported on his attendance at the Utah Library Association conference.
- Robert reported on his attendance at the Mountain Plains Library Association Leadership Institute.
- Robert informed the board that the landscaping project around the library entrance has been completed, at an approximate cost of \$400.00.
- Robert informed the board that the library has applied for and been granted \$6,000.00 from the State Library to develop an app for patrons to access library information through their mobile devices.
- Robert provided a snapshot of the summer reading programs so far; 136 adults have submitted drawing entries, there are 316 sign-ups for the young adult program (about triple last year), and 1,300 sign-ups for the children's program.
- Robert informed the board that elected representatives from each library division will form a Staff Association Council (SAC) to express concerns, discuss ideas, facilitate internal communication, and plan events to boost morale.
- Robert informed the board that he has received notice from the State Library about the recertification process to be a certified library of the State of Utah.
- No vote could be taken on the Computer Use policy as there were not enough board members present to form a quorum.
- The board discussed concerns and asked questions of the representatives from Jack's Wood Fired Pizza regarding the request for consideration of a resolution to give written consent that the Alcoholic Beverage Control Commission grant a variance to the community location proximity requirements. Issues that were discussed included the type of alcohol to be served and the general type of clientele that would be served.

- Robert reported that the 2011-12 budget is fine in all categories as we approach the end of the fiscal year. He stated that the City Finance director anticipates approval of the proposed 2012-13 budget.
- Dixie reported that the online book sales collected \$801.88 and the ongoing in-house book sales collected \$350.18 in May. She mentioned that she has not been receiving the detailed print-outs for the online book sales. Susan also asked about receiving updates on the trust fund.
- Robert reported that the marketing committee is preparing the rules and guidelines for the upcoming logo contest. He reported that they also have a very rough draft of the marketing plan.
- The meeting ended at 6:15 PM. The next meeting is scheduled for July 10th, 2012 at 5:30 PM.