

**LOGAN LIBRARY
REGULAR BOARD MEETING MINUTES
14 FEBRUARY 2012
5:30 PM**

MEMBERS PRESENT: Susan Kadlec, Chad Hutchings, Dixie Poole, Joe Needham, Stacey Wright, Nick Eastmond, Noelle Call, Karl Ward - City Council

MEMBERS EXCUSED: None

MEMBERS ABSENT: None

LIBRARY STAFF: Robert Shupe, Karen Clark, Debbie Ogilvie, Joseph Anderson

VISITORS: None

BUSINESS:

- The meeting was chaired by Susan Kadlec; roll call was conducted by Debbie Ogilvie; the minutes were reviewed and approved.
- Robert reviewed the monthly statistical report for January.
- Robert reported that Gina Wickwar expressed an interest in attending a future meeting to receive her service recognition.
- Joseph reported on the Charles Dickens event and displayed the photos posted on the library Facebook page.
- Robert announced that Rachel Anderson has officially graduated with her MLS from Emporia State University.
- Robert reported on his contact so far with the City IT department to discuss credit/debit card usage for the library.
- Robert reported that the library's long range plan is now available on the library home page.
- Robert reported on the library's participation with the University to promote the book, "Half the Sky", and informed the board that co-author Sheryl WuDunn will be speaking on February 28th at 4:00 PM in the Eccles Conference Center. Chad inquired if the information would be made available on the library's web site and Facebook page.
- Robert informed the board that he is serving on the Utah Library Association Legislative Committee.
- Robert explained the formation of what is currently being called the Cache Valley Library Association, and informed the board that State Librarian Donna Morris will be the keynote speaker for the first official meeting, which will be hosted by the Logan Library on Friday, April 13th.
- Robert reported on his discussions with Richmond librarian Julie Parrish about arranging a Library Trustee training event, and asked if they would be interested. The board's response was positive.
- Robert informed the board that Karen Clark's position has been changed from Senior Librarian to Assistant Director. He also briefly explained the organizational changes that he is instituting, and stated that he would provide more information in the next meeting.
- Chad reported on the current budget and the status of next year's budget process. He and Robert reported and explained a recent \$5,000.00 donation received for digital efforts.
- Dixie reported that the January online book sales collected \$528.24, and informed the new meeting participants what these book sales generally include. She also reported that the ongoing in-house book sale collected \$281.18 in January.

- Nick and Robert opened a brief discussion about the idea of inviting our legislators to the library to let them know what we are and do. Karl suggested sending written invitations after this legislative session for "an hour long legislative introduction to the library". Nick suggested inviting the City Council members.
- Stacey reported on the success of the first Marketing Committee meeting.
- Robert distributed copies of the long range plan role #11 draft with the addition of the potential partners section. Noelle opened discussion and stated how impressed she is regarding the entire long range plan and the expectations of the library staff. Nick suggested including the USU Instructional Technology and Learning Sciences department as a potential partner. Susan reminded the board that this will be an action item next month.
- The meeting adjourned at 6:25 PM. The next meeting is scheduled for March 13th, 2012 at 5:30 PM.