

**LOGAN LIBRARY**  
**REGULAR BOARD MEETING MINUTES**  
**13 DECEMBER 2011**  
**5:30 PM**

**MEMBERS PRESENT:** Susan Kadlec, Chad Hutchings, Stacey Wright, Nick Eastmond, Dixie Poole, Holly Daines -  
City Council

**MEMBERS EXCUSED:** Gina Wickwar, Joe Needham

**MEMBERS ABSENT:** None

**LIBRARY STAFF:** Robert Shupe, Karen Clark, Debbie Ogilvie

**VISITORS:** Joseph Anderson

**BUSINESS:**

- The meeting was chaired by Susan Kadlec, who informed the board that Gina Wickwar has submitted her resignation. The minutes were reviewed and approved with the correction of a typo.
- Robert reviewed the monthly statistical report for November.
- Robert recommended that no change be made to the loan policy for 'hot' new items, nor to the policy and practice regarding the \$10.00 fine threshold. After discussion, the board agreed, but suggested that library practice be adopted to have consistent abusers of the fine threshold referred to the library director.
- Robert reported the city's response to the board's concerns about hosting the City Credit Union, and recommended that the arrangement be left as is.
- Robert reported on the LSTA grant workshop held in the library on November 17th.
- Karen reported on her attendance, along with other staff members, at the State Library's Cataloging Training.
- Robert informed the board that associate librarian Angela Hess recently participated in the Turkey Triathlon in Orem.
- Robert extended an invitation from Juan Lee, of the State Library, for Trustees to participate on the trustees and friends roundtable of the Utah Library Association.
- Robert invited the board members to participate in the library staff cookie exchange on December 20th, and to attend the general staff meeting beforehand if they would like.
- Robert reported on the status of the budget, and informed the board that the library recently invested approximately \$3,000 in interior and exterior floor mats.
- Dixie reported that the November online book sales collected \$866.50; and that the ongoing book sale collected \$232.10.
- Robert distributed a draft of the Library Marketing Committee's mission and purposes. The board discussed options for creating a logo specific to the library.
- Chad opened discussion on Role #9 of the long range plan, "Stimulate Imagination: Reading, viewing and listening for pleasure." Following discussion, it was agreed that a completely new role should be drafted to address electronic media and applications.
- The meeting adjourned at 6:35 PM. The next meeting is scheduled for January 10th, 2012 at 5:30 PM.