

**LOGAN LIBRARY
REGULAR BOARD MEETING MINUTES
14 JUNE 2011
5:30 PM**

MEMBERS PRESENT: Susan Kadlec, Gina Wickwar, Nick Eastmond, Chad Hutchings, Dixie Poole

MEMBERS EXCUSED: Stacey Wright, Joe Needham, Holly Daines - City Council

MEMBERS ABSENT: None

LIBRARY STAFF: Ronald Jenkins, Karen Clark, Allison Gonzalez

VISITORS: Joseph Anderson

BUSINESS:

- The meeting was chaired by Susan Kadlec.
- Ronald reported on the status of the remodeling projects, and on preliminary plans for moving the library entrance and the circulation desk.
- The minutes for May were reviewed and approved with the request to add the comments about the survey conducted in March.
- Susan reported on the actions of the hiring committee and updated the board about the status of hiring the next library director.
- Susan shared some comments from a patron who was very enthusiastic in her approval of the Logan Library as compared to her previous library.
- Ronald reported on the status of the 2011-12 budget.
- Ronald explained that due to equipment and space limitations and new federal security regulations, using the CLEF grant, which must be expended before June 30th, to implement credit/debit card transaction capability is not feasible at this point, and proposed allocating next year's CLEF grant for this purpose, after the circulation desk has been remodeled and the city has completed the steps needed to be in compliance with the new regulations.
- Ronald proposed that the CLEF grant funds be used approximately as follows: \$3,000 to purchase a new ADA compliance PC and updated software, \$5,000 for children's print and audiovisual collections, \$6,000 for adult audiovisual collections, and the remainder to be split between the children's and adult collections. The board requested instead that the remainder be used for Book Club Kits.
- Dixie moved to accept the amounts in their approximated levels, to apply the CLEF grant in these areas and have the completion done by June 30th. Chad seconded. The motion passed unanimously.
- Dixie reported on the trust fund revenues and that the online book sales for May generated \$803.45.
- Ronald distributed and reviewed a document detailing the advocacy goals for the library board, lists of advocacy events, and contact information for elected officials and organizations related to advocacy.
- Ronald distributed the current draft for library services to non-residents. Following discussion, Chad moved that the board put it as an action item for next month to discuss and vote on a dual-system; the first level being a \$75.00 restricted use card as outlined in the draft; the second being the \$100.00 full use

card with additional card costs at \$50.00, then \$25.00 each after that; to be implemented as a one year study to see how many people take advantage of which option, and what effect it has on the library, the staff, the circulation, and to determine the reaction of the people of the City of Logan. Dixie seconded. The motion passed unanimously. Nick informed the board that he would be unable to attend the next meeting and indicated an in absentia vote in favor.

- Ronald reported on the status of the Library's Facebook page, and Joseph Anderson commented on the favorable results of asking the library's fans to 'like' us.
- Ronald and Chad reminded the board that the long range plan role #8 - Satisfy Curiosity: Lifelong Learning - will be reviewed in the July meeting.
- Ronald reviewed the monthly report for May, particularly the status of the summer reading programs, which began on May 31st. He informed the board that the circulation for that day was 6,759, the second highest day in the history of the library.
- Ronald informed the board that Kara Huggard is resigning, that Rachel Anderson has been hired to fill Kara's Librarian position, and that Angela Hess has been hired to fill Rachel's Associate Librarian position.
- The meeting adjourned at 6:45 PM. The next meeting is scheduled for July 12th, 2011 at 5:30 PM.