

**LOGAN LIBRARY
REGULAR BOARD MEETING MINUTES
14 DECEMBER 2010
5:30 PM**

MEMBERS PRESENT: Susan Kadlec, Gina Wickwar, Chad Hutchings, Joe Needham, Dixie Poole

MEMBERS EXCUSED: Mary Anderson

MEMBERS ABSENT: None

LIBRARY STAFF: Ronald Jenkins, Karen Clark, Debbie Ogilvie, Joseph Anderson

VISITORS: None

BUSINESS:

- The meeting was chaired by Susan Kadlec. The minutes for October and November were reviewed and approved.
- Ronald reported on the status of plans for the next phase of remodeling.
- Ronald informed the board that the new children's furniture is scheduled to ship on December 27th and should arrive at the library on December 30th.
- Ronald informed the board that Mary has completed her final term, and that two new board members have been approved by the mayor and will be assigned pending City Council approval.
- The board discussed recent news regarding potential library agreements, and were made aware that nobody has yet approached either Ronald or Mayor Watts regarding the issue.
- Ronald reported that the city has migrated to the new financial software.
- Ronald reminded the board that it's time to start thinking about items to be included in the budget for next year.
- Dixie reported that the online book sales for November generated \$727.00.
- Gina and Ronald reported on the transfer of Bridgerland Literacy from the Library to Bridgerland Applied Technology College.
- Ronald informed the board of two policies for future discussion: 2.02 - Public Services Policy; and 2.07 - Displays, Exhibits, Posted and Distributed Materials Policy.
- Joe initiated discussion about what the library should or could be doing for public relations. Discussion included how or if the patron emails could be used to disseminate library information other than notices.
- Chad informed the board that role #5 of the long range plan, Get Facts Fast: Ready Reference, will be reviewed in the next meeting.
- Ronald reviewed the monthly report for November.
- Ronald informed the board that there are employee changes that will be announced in the next meeting.
- The meeting adjourned at 6:30 PM. The next meeting is scheduled for January 11th, 2011 at 5:30 PM.