



THE LOGAN LIBRARY
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**LOGAN LIBRARY
REGULAR BOARD MEETING MINUTES
13 March 2007
5:30 PM**

MEMBERS PRESENT: Mary Anderson, Susan Kadlec, Blythe Ahlstrom, Susan Jaggi, Dixie Poole

MEMBERS EXCUSED: Herm Olsen

MEMBERS ABSENT: Karren Pyfer

LIBRARY STAFF: Ronald Jenkins, Janet Fiesinger, Debbie Ogilvie

VISITORS: None

BUSINESS:

- The meeting was chaired by Susan Jaggi.
- The minutes for the regular board meeting in February and the special meeting on March 2nd were reviewed and approved.
- Ronald informed the board that Mary has accepted the board assignment of Liaison to Bridgerland Literacy.
- Ronald confirmed that the board meetings will continue to be held at 5:30 pm unless problems arise.
- Blythe reviewed the budget draft and informed the board of the need to add a line item for collections in case the board approves contracting with Unique Management Services.
- Ronald asked the board for input on whether or not they support an increase from 3/4 time to full time for the Everton Genealogy associate librarian position.
- Following discussion, Blythe moved that the board accept the proposed budget with the suggested addition for collections. Mary seconded. The motion passed unanimously.
- Ronald updated the board on the status of the LSTA Spanish Materials grant.
- Ronald informed the board that the Community Library Enhancement Funds ("CLEF" in future?) grant was approved and the library has received \$13,822.
- Dixie reported on the trust fund balance.
- Dixie reported that February's online-book sales generated \$19.64, and the March Friends of the Library book sale generated \$488.50.
- Mary reported that Bridgerland Literacy has been awarded a \$14,000 CDBG grant for use in their Pre-GED program.
- Ronald reported on Bridgerland Literacy's Scrabble Scramble.

- Ronald distributed copies of Unique Management Services information packet, including their collection process, sample letters and calling scripts. He identified some details the board will need to decide on and asked the board to review the information for future discussion.
- Ronald updated the board on the status of the proposal for providing library services to Providence.
- Ronald presented information on creating an advocacy program for the library and identified some resources that have recently become available for this purpose.
- Ronald informed the board that the next library activities scheduled are for National Library Week in April.
- Susan Kadlec reported that the state library has requested that libraries begin to use outcome based evaluation on existing programs; starting with one program and then expanding to others. She stated that the board will need to decide which aspect of the Logan Library services they want to start with.
- Ronald reviewed the monthly report. He noted that the reference numbers dealing with how to use the computer have decreased; also the reference numbers dealing with school homework questions have decreased, possibly indicating that the schools have better computer access for their students.
- Ronald informed the board that the library's procedures for requests and holds have been changed, and distributed instruction sheets on how to use the "I Need Materials" function in the online catalog. He informed the board that requesting an item and placing a hold on that item will now be two separate steps, and that holds will no longer be accepted for items that are not yet in the catalog.
- Ronald informed the board that SirsiDynix has changed management and that the three software packages they currently support (including Workflows) will eventually be consolidated into just one program which will be called "Rome".
- The meeting adjourned at 6:50 pm. The next meeting is scheduled for April 10th at 5:30 pm.