



THE LOGAN LIBRARY

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**LOGAN LIBRARY
REGULAR BOARD MEETING MINUTES
8 MARCH 2005
6:00 PM**

MEMBERS PRESENT: Ann Herron, Blythe Ahlstrom, Sherry Funke, Susan Jaggi

MEMBERS EXCUSED: Mark Fjeldsted, Mary Anderson

MEMBERS ABSENT:

LIBRARY STAFF: Ronald Jenkins, Janet Fiesinger, Debbie Ogilvie

VISITORS: (Laurie Tanner excused)

BUSINESS:

- The meeting was chaired by Ann Herron.
- The minutes for February were reviewed and approved.
- Ronald reported on the status of the LSTA grant. The PC Reservation software upgrade has been installed and implemented, allowing the system to interface with the Unicorn software.
- Ronald reported on the status of the 2005-06 budget.
- Susan reported that Bridgerland Literacy has several new members on their board. She reported that they used their CDBG grant funds to purchase the PowerPath Learning Disability Screening software, and also that they are considering the possibility of offering a GED preparation course geared to literacy students. Finally, she reported that they have implemented an individualized tutor training program.
- Ronald reported that the online book sales for February generated \$17.63.
- Ronald initiated a discussion of board policy 2.02 Public Services Policy: fines, fees, and other charges.
- Ronald reported on public relations activities. Displays in March include information in English and in Spanish entitled "prepare your child to read." In April, the library will celebrate National Library Week. The theme this year is "Something for Everyone @ Your Library".
- Ronald reported on the trust fund.
- Ronald reported on the status of the Everton Library donation. Ann supplied a draft of a letter from the library board to the Logan city council to express the board's support for the Everton Genealogical Collection and the request to make the collection available to the public as soon as possible. The board agreed to make some revisions before the letter is sent.

- Blythe reported on Long Range Planning. He presented another option for implementing the survey. The board agreed to invite Stan Guy from USU Extension Services to the next meeting for more information.
- Ronald distributed and reviewed results from the recent Online Catalog Mini-Survey. He also distributed a log file detailing the number of times each service on the catalog was used in February. The results seem to indicate that about 2/3 of the patrons don't know about or don't know how to use all of the features available.
- Ronald distributed and reviewed the Monthly Report for February 2005. He distributed copies of the email notification report from February. Overall, 47.9% of February's notices were sent by email instead of by paper, saving \$849.80 in postage alone.
- Ronald distributed and reviewed the 2004 Annual Report.
- The meeting adjourned at 7:30 PM. The next meeting is scheduled for April 12th at 6:00 p.m.