



THE LOGAN LIBRARY

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**LOGAN LIBRARY
REGULAR BOARD MEETING MINUTES
8 FEBRUARY 2005
6:30 PM**

MEMBERS PRESENT: Mary Anderson, Mark Fjeldsted, Ann Herron, Susan Jaggi

MEMBERS EXCUSED: Blythe Ahlstrom

MEMBERS ABSENT: Sherry Funke

LIBRARY STAFF: Ronald Jenkins, Janet Fiesinger, Debbie Ogilvie, Kent Slade

VISITORS: Laurie Tanner

BUSINESS:

- The meeting was chaired by Ann Herron.
- The minutes for November were reviewed and approved.
- Ronald reported on the status of the LSTA grant.
- Ronald presented the proposed 2005-06 budget. After review, Mark moved that the budget be presented to the mayor as written. Mary seconded. The motion passed unanimously.
- Ronald proposed using the \$7,476.00 State Development Grant for collection development in adult nonfiction DVD, juvenile DVD-ROM and juvenile CD-ROM. Susan moved that the funds be expended as suggested. Mark seconded. The motion passed unanimously.
- Ronald informed the board that he and Mary have selected board policy 2.02 Public Services Policy as the next board policy for review, particularly the section entitled: Fines, fees, and other charges. He distributed a list detailing what the library currently charges. The board will discuss this agenda item in future meetings.
- The board held elections and made assignments for 2005. Ann Herron will serve as Chair. Susan Jaggi will serve as Vice Chair. Board assignments did not change.
- Mary asked the board to consider changing the regular board meeting time from 6:30 pm to 6:00 pm on the second Tuesday of each month. After discussion, Susan moved that the change be accepted. Mark seconded. The motion passed unanimously.
- Susan reported on Bridgerland Literacy. She informed the board that Barbara Shidler has been hired to fill the 18 hour Learning Disabilities Specialist position funded by the Logan City CDBG.
- Ronald reported on the monthly book sales held in December (\$310.50), and February (\$389.35) and informed the board that in 2005, the book sales will be held every other month, instead of every month.

- Ronald reported on the online book sales for November (\$109.88), December (\$21.82), and January (\$123.24).
- Ronald reported on public relations activities. In December the children colored paper ornaments that were hung as a garland and on the tree in the children's area. The next big activity is National Library Week in April. The theme this year is "Something for Everyone @ Your Library".
- Ronald reported that the library closed early on January 11th, due to the heavy snow (and consequently the January board meeting was cancelled); also, the library was closed to the public on January 12th because there was no heat or power in the building due to an electrical fire in which the main electrical panel for the building was burned.
- Ronald reported on the trust fund.
- Ronald reported on the status of the Everton Library donation, and distributed copies of the November/December 2004 issue of Everton's Genealogical Helper magazine.
- Ronald reported on Long Range Planning. He stated that the Community survey might not take place due to lack of funds in the budget. However, the in-house mini-surveys will continue.
- Ronald reviewed the Monthly Report for January 2005. He informed the board that email notification has been in effect since February 1st and that approximately 48% of the notices since that time have been sent by email, saving more than \$200 in postage, not to mention printing, envelopes, paper, and staff time.
- Ronald informed the board that Mandy Lundstrom and Julie Miller have switched positions. Julie is now the full time storyteller (Library Technical Assistant) and Mandy is a part time Library Technical Assistant. He also informed the board that Kent Slade will be moving in March and that the library is currently advertising for a full time Librarian.
- The meeting adjourned at 7:45 PM. The next meeting is scheduled for March 8th at 6:00 p.m.